



WESTBURY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on
Wednesday 13th January 2016 at Beachborough School at 8.00 pm

Cllr James Stone Chaired the meeting and wished everybody a Happy New Year.

Questions/comments from the public

None received

01/16 Members present

Cllr James Stone (JS), Cllr Alison Boughton (AB), Cllr Sue Barrett (SB) and Cathy Knott (Clerk)

Apologies Cllr Derek Crane, Chair (DC), due to illness, Cllr Vicky Webb (VW) and Cllr Jeremy Banks (JB) for personal reasons.

02/16 To receive declarations of interest and requests for dispensation

Councillors to declare any non-registered pecuniary or personal interests relating to the Agenda – **none received**

To consider any written requests for dispensation – **None received**

03/16 Approve the minutes of the Meeting of the Parish Council held on Wednesday 9th December 2015. It was resolved to sign the minutes as a true record.

04/16 Matters arising

JS reported that illuminated signage was being organised for the village hall & shop at the top of Playing Field Road and on the village hall.

JB has been looking at the best goals to purchase for the village playing field and has advised that our previous agreed budget isn't enough. Councillors therefore agreed on a budget of £550.00 for two goals & nets to be purchased.

05/16 Financial matters

(a) It was resolved that the following invoices be approved and were signed for payment in Council:

C. Knott (salary + 10 hrs) £429.53

C. Knott (expenses) £168.45

E. Winks (Dec cleaning services) £40.00

TexPrep (ROW printing) £85.60

Janet Webb (County Rewinds Oct/Nov/Dec) £450.00

AVDC (dog bins) £424.88

County Rewinds (electric) £72.60

Anglian Water (village hall) £108.19

Signed _____

Dated _____

It was resolved that the following invoices be approved and were signed for payment from the Lottery Account in Council:

Dawn Lodge Associates £893.70
Hayward Smart Architects £5000.00
Withy King £4216.80

(b) Record the receipts:

Standing Order (fund raising) £25.00
Cricket Club payment (Dec) £150.00
Interest 0.51

06/16 Planning

Update on land at Reindeer House, Buckingham Road.

JS reported that the Council had decided to oppose (via email, out of Council) the planning application for one detached dwelling on the land to the side of Reindeer House. Four neighbouring households have also lodged objections similar to ours. There is no update on the status of this application at the present time.

07/16 HS2

Nothing to report at this time.

08/16 Village Hall update

SB reported that we are slightly behind with the build but it is anticipated that handover will be the end of February and we are on budget.

The water main and BT duct have been installed up the side of Playing Field Road and a lot of work is taking place inside the hall with the changing rooms being tiled, electrics etc.

VW is keen to organise a soft launch at the beginning of March. There are more progress pictures on the website and it's all very exciting now! Thank you so much to all those who have been involved with this project.

09/16 Reports

Shop/Café

AB reported that there have been a few concerns with the hatch door in the kitchen but this has all been resolved now. The lease is all in hand and the advert for a Shop Manager has gone out. A Volunteer Meeting was held on 9th January with a good attendance. The Committee have received a key grant (subject to certain conditions) which will enable them to equip the shop and employ a part time Shop Manager for 18 months. A Facebook page is being developed and share scheme application forms are being circulated. It is hoped that someone from the committee will join the events team.

SB advised that the committee are looking for volunteers to work shifts at the shop. They are hoping to be able to open 8-6 on week days, 9-5 Saturdays and a few hours on a Sunday. Please keep an eye on the village website form more information or get in touch with Sue Lucas if you would like to be involved

(sue.lucas@osmol.co.uk)

Playground

AB thanked Lenny & Arthur for trimming back the willows in the Playpark, it is most appreciated.

Highways

AB asked if anyone knew who had cut the hedge between Playing Field Road and the A422.

She has received an email from Dave Smith to say there will be a crew in the area next week that will be looking at the drains in Westbury.

JS advised that there is a large pot hole next to the village green.

AB noted that there has been a lot of inconsiderate parking around the village recently. She thought cards might help, with a polite notice from the Parish Council. **Action: CK/AB**

JS asked about replacing the broken chevrons on Fulwell Road (next to the asparagus fields). AB advised that unfortunately TfB had no money available in this financial year to replace these. SB thanks Beachborough for being proactive in reminding parents about considerate parking.

Signed _____

Dated _____

Footpaths

JS had to cancel his meeting with ROW last year but will catch up with them in the next month. AB advised about the locked gate on the public footpath near the Dust houses. JS to follow up. **Action: JS**

Utilities

JS reported that Balfour Beatty have agreed to replace the 3 streetlights on the A422 as per their quote received in December. They require certain information from us that we are trying to put together and we hope to have an agreement in place soon. JS has also asked for costs regarding replacing new bulbs in 5 of the lights that are out around the village and is sourcing quotes from other companies too. **Action: JS/CK**

10/16 Co-option

A formal letter has been received in application of the Parish Councillor vacancy from Graeme Cook (Operations Manager at SugaRich).

All Councillors present agreed that Graeme would be a great asset to the Council and approved to appoint him. The Clerk will let him have the statutory documents to complete in order that he can participate in the next meeting of the Parish Council. **Action: CK/GC**

11/16 Receive Correspondence

A letter from LAF regarding "Clean for the Queen". In the run up to The Queen's 90th birthday, millions of people in the UK are taking part in a big clean up.

Councillors agreed to support this and agreed on a date - Saturday 5th March at 10.30 am to meet at the Playpark (hopefully with coffee afterwards at the new village hall!). **Action: CK**

The Queen's 90th Birthday Beacons – we have been invited to participate in celebrating the Queen's 90th birthday celebrations by lighting a beacon on the evening of 21st April. Councillors agreed this was a lovely idea and approved to purchase one of the gas-fuelled beacons being specially manufactured for this unique occasion. It would be nice to do this in conjunction with other events at the new village hall. The Clerk will ask the Event's Team if they would be happy to organise it. **Action: CK**

12/16 Items of urgent business

SB thought it might be a good idea to have another dog bin at the bottom of Mill Lane (near the gate into the field). Councillors decided to ask Lodge Park if they would be willing to purchase one. **Action: CK**

SB advised that the Leylandi behind the village hall need to be trimmed asap before the birds start nesting again and will obtain some quotes. **Action: SB**

SB reported that Playing Field Road is full of holes again and needs to be resurfaced. We need to get different quotes in. One lot of quotes on getting it up to standard for BCC to adopt and one lot of quotes to resurface it as it stands now, before we make any further decisions. **Action: SB**

13/16 Items for February Link

Dates of next meetings

Village Hall Update & soft launch information

Clean for the Queen

Dog Mess notice

Parking

The meeting closed at 9.10 pm

Next meeting: Wednesday 10th February 2016 at 8.00 pm at Beachborough School

Signed _____

Dated _____