



WESTBURY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on
Wednesday 8th June 2016 at Westbury Village Hall at 8.00 pm

66/16 Members present

Cllr James Stone (JS), Cllr Vicky Webb (VW), Cllr Sue Barrett (SB), Cllr Robin Bone (RB) and Cathy Knott (Clerk)

Apologies received from Cllr Alison Boughton (AB), Cllr Jeremy Banks (JB) & Cllr Graeme Cook (GC)

67/16 To receive declarations of interest and requests for dispensation

Councillors to declare any non-registered pecuniary or personal interests relating to the Agenda – **none received**

To consider any written requests for dispensation – **None received**

68/16 Approve the minutes of the Meeting of the Closed Parish Council held on Wednesday 18th May 2016.

It was resolved to sign the minutes as a true record.

69/16 Matters arising

None outstanding.

70/16 Financial matters

(a) It was resolved that the following invoices be approved and were signed for payment out of the current account:

08.06.16	C Knott (salary + extra hours)	506.00
08.06.16	C Knott (May expenses)	24.28

It was resolved that the following invoices be approved and were signed for payment from the Lottery Account:

08.06.16	Texprep (formal opening leaflets)	48.10
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(b) Record the receipts:

23.05.16	WVHA (money owed to PC for insurance etc)	1,334.96
06.06.16	Anglian Water (connection fee refunded)	682.00

(c) Finances for the purpose of end of year

It was noted that the internal audit for 2015/16 had been completed.

The end of year accounts for the audit were approved and signed and the Annual Governance Statement and the Annual Return were completed and signed.

71/16 Planning

a) Updates

15/03846/APP	Land at Reindeer House	erection of 1 detached dwelling	approved
16/00706/APP	54 Brackley Road	creation of new vehicular access	approved
16/00908/COUAR	Field Barn Farm, Fulwell Road	Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural building into three dwellings (Class Q(a)).	refused

b) Applications

16/01976/APP *Hilltop Cottage, 31 Buckingham Road*

Change of use of part of paddock used as caravan camping club site for stationing of mobile home to provide accommodation for site manager and site security.

Councillors have NO OBJECTION.

16/01708/AOP *Land off Brackley Road, Mill Lane*

Demolition of agricultural buildings and erection of four dwellings.

JS circulated the plans and artists impression of the four dwellings. He has met and discussed the application with Mark Brown and Helen Prangle. Councillors agreed that aesthetically it all looks very pleasing and will bring life into that part of the village. However, there are concerns over access as there would be no pedestrian access from Playing Field Road.

Out of Council

A resident also expressed his concerns over access. He is aware there are no formal rights for pedestrians to use that part of the road apart from the owners but thinks it should not be completely blocked off.

Back in Council

Councillors agreed that it would be more logical for all concerned to have pedestrian access all the way through the development from the new road to Playing Field Road, bringing the village together rather than cutting off that section, especially with the new village hall now playing a huge role in the village. It would also make sense to put in vehicular access to the west side of the village hall from the new road.

It was decided to discuss this with Jacky Owen before making a decision with the planning application.

Action: JS/SB

VW raised concerns over the hedging to the back of the new housing development at Meadow View which was taken out with a view to putting better hedging in its place. We need to check the planting plan.

Also, will the footpath to the right of the development which has been removed be reinstated? JS advised that the road would become shared road access with block paving so there would be no definition between the road and path.

72/16 Signage

CK advised that signs have been ordered from AVDC regarding dog fouling.

She has made signs for play park parking (asking people to park in the village hall car park) and we will see if these work before purchasing larger signs.

73/16 HS2

Nothing to report at this time.

74/16 Reports

Playground

AB sent in a report advising that the willows have now been sprayed. Unfortunately the deadline for Tesco Bags of Help grant has passed.

Utilities

JS reported that he will handover to GC asap.

Action: JS/GC

RB has been successful in getting a refund from Anglian Water for the connection fee.

Highways

Main Street and Fulwell Road have been marked out in readiness for works. CK has been advised by TfB that the works will be carried out in August.

Footpaths

SB reported that she is in the process of putting up a map showing public footpaths in the area.

VW has an OS map that we can photocopy to A4 size and mark out.

Action: SB/VW/CK

VW advised that we need check to see what information Sue Rumfit needs in relation to the Oxfordshire footpaths.

Action: VW/CK

WVHA

VW reported that all is going well. WSCA have given them a float of £2700.00 which they have managed to stick within budget of. They are meeting all targets. The hall will cost approximately £20,000.00 to run per annum. They will let the Parish Council have a quarterly accounting report for the next meeting. They still need some work on event management (in addition to the bar) but this will come together as they are just finding their feet at the moment. Everyone is working very hard.

75/16 Receive Correspondence

A letter has been received from Alison Boughton which JS read out. Unfortunately, due to family circumstances she has decided to resign from the Parish Council. Councillors were devastated at this news but understood and wished her well and thanked her for all the amazing work she has done for the village.

A letter has been received from a resident of Scotts Corner regarding her concerns over the speed at which cars travel up and down Mill Lane, especially as the volume of traffic from new properties continues to increase.

JS will speak to Nick Perks (Thames Valley Police) and ask JB if he will mention it in the Beachborough newsletter. We will also bring it to people's attention in the Link.

Action: JS/JB/CK

76/16 Items of urgent business

The mowing is not being kept under control. JS will contact Rodwells.

Action: JS

SB has received a quote for widening, repairing and resurfacing Playing Field Road of £38,000.00 + VAT. As more people are moving into the village, SB will prepare a welcome letter from the Parish Council. We should also update our village email list. CK will contact James Watson to ask if a link could go on the website.

Action: SB/CK

We need to action a councillor being present on the Shop & Cafe Committee. This will be GC.

Action: SB/GC

We need funding to improve the acoustics in the village hall. RB will research what's needed and get some quotes together. This may be something WSCA would be willing to fund.

Action: RB

VW advised that WSCA have agreed to fund blinds for the skylights.

Action: VW

JS reported that due to an amendment in the constitution for Westbury Parish Hall Charity, we need to re-sign and re-adopt it in its amended form.

All Councillors agreed to adopt the constitution and SB signed as a trustee with a member of the public as a witness.

The Parish Council will donate £12,000.00 to Westbury Parish Hall Charity over the next two years (as discussed at a finance meeting on 04.04.2016).

77/16 Items for July/August Link

Dates of next meeting

Village Hall Pub nights & event information

Volunteer plea

Thank you to AB

Speeding on Mill Lane

Thank you to all who attended the village hall formal opening day

The meeting closed at 9.30 pm

The next meeting will be held on Wednesday 6th July at 8.00 pm at Westbury Village Hall

DRAFT