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## Minutes of the meeting of the Parish Council held at Westbury Village Hall, on Wednesday 10<sup>th</sup> October 2018 at 8.00 pm

Present: Chairman James Stone (JS), Cllr Sue Barrett (SB), Cllr Mark Willis (MW), Cathy Knott (clerk), Cath Young and Jodie Martin

### Questions/comments from the public

No members of the public present

### 118/18 Apologies and welcome

Apologies were received from Cllr Graeme Cook (GC) and Vicky Webb (VW)

**119/18 To receive and approve for signature the minutes of the meeting of the parish council held on 19<sup>th</sup> September 2018.** The minutes were approved and signed.

### 120/18 To note any matters arising from the minutes not included on this agenda for report only

Location of outdoor gym equipment still to be agreed.

All parties have agreed to have a Salvation Army clothing bin at the village hall.

The issue regarding keep clear signage on Playing Field Road has been resolved.

Councillors agreed and approved (out of council via email) for bulbs to be planted around the village with a budget not exceeding £200.00. CK to confirm with VW if she's ordering.

**ACTION: VW**

Councillors also approved to spend £150.00 on lifting the crowns of three trees in the park before works began.

Cllr VW to write to OCC regarding the deadline of 30.06.18 (item 110/18).

**ACTION: VW**

### 121/18 To formally co-opt two new members onto the council and accept their declarations of acceptance

Cath Young and Jodie Martin were formally co-opted onto the council and signed their declarations of acceptance.

Chairman JS welcomed them onto the team.

### 122/18 To receive declarations of interest related to business on the agenda

Cllr SB for Beachborough School.

### 123/18 Financial matters

(a) Financial statement

(b) Payments received

(c) Invoices to be paid

BANK BALANCES as at 10.10.2018	£
Current	6,887.29
Business	20,790.35
<b>TOTAL</b>	<b>27,677.64</b>

Receipts	Amount	VAT
Precept (2 <sup>nd</sup> half)	9,175.00	0
<b>Invoices submitted for payment</b>		
C.Knott (Sep salary & expenses & website hosting fee)	638.59	8.72
Barbara Osborne (PAYE)	63.00	0

## 124/18 Planning updates & applications

Application	Address	Details	AVDC Update
17/04381/APP	Old Vicarage Orchard Place Westbury	Construction of a hard-surfaced tennis court with surround fencing	Parish Council no objection. Conservation officer requested additional screening from Church view. <b>AVDC: Awaiting decision</b> <b>10.07.18 tree report published</b>
17/03048/ACL	Land off Brackley Road Westbury	Agricultural barns used for cattle, grain storage, implement store and workshop	Built barns differ in size and height from approved permission. No objection from Parish Council. <b>AVDC: APPROVED</b>
18/00675/APP	The Stables Brackley Road Westbury	Insert window into south facing wall	Parish Council: no objection <b>AVDC: awaiting decision</b>
18/02243/APP	SugaRich	Alterations to boundary treatment by removal of earth bund & provision of concrete wall with fence on top	Parish Council: no objection <b>AVDC: awaiting decision</b>

### 125/18 To discuss councillor responsibilities

Chair JS circulated a table of responsibilities (**appendix 1**) which all councillors accepted. This will be assessed in three months.

### 126/18 To discuss the 2019/20 budget

Chair JS gave an overview of how budgeting works within Westbury parish council, advising that we are required to submit a precept figure to AVDC at the beginning of January. Items needing serious thought include a potential election and costs relating to areas of responsibility (in particular lighting).

As discussed last month, Balfour Beatty have recently performed an audit/safety test providing us with a health check list of our assets. Cllr GC has now received a breakdown of costs which we will need to prioritise. Also, because more lights are needing frequent repairs more often, we need to think about a replacement programme for 31 of our 38 lights (of which 7 are already LED). CK will add this to the HS2 community fund application.

Chair JS advised that he does not want to see an increase in the precept for the next financial year.

### 127/18 To discuss the parish plan

It was agreed to defer this until the next meeting. CK will send all information to Cllr CY to bring her up to speed.

### 128/18 To discuss and approve the wish list for the HS2 Community Environment Fund

CK advised councillors of items on the wish list. Because there is some overlapping with items put forward for S106 funds, a discussion needs to take place before applying. It was agreed that CK and Cllr JM would put a proposal together for the next meeting.

**ACTION: CK/JM**

### 129/18 Reports

- a. **Play Park** – Chair JS reported that the makeover has started. The new toddler multi play unit has now been installed as have the supernova and one of the two track ride towers. The footings for the new path have been dug, the two old red swings refurbished, the climbing wall and birds nest swing are just waiting to be installed. Fencing is being delivered next week and everything is going to plan. Further updates will be sent out via the village email system and Facebook. Chair JS thanked Arthur Cleaver for allowing contractors to use his yard for parking.

Plans can be viewed on the village website at: <https://westburyvillage.co.uk/about-the-village/>

- b. **Highways** - Chair JS reported that Cllr GC had heard back from Bucks Highways regarding the issues raised at last months meeting;

- all grit bins are due to be filled over the next few months.
- We can request a new grit bin for the price £450.00 to be placed outside the Church (**to be put on next month's agenda**).
- A422 traffic calming – as we already have a number of traffic calming features on the A422, the only thing

left is a physical build out. This will require a feasibility study, costing approximately £5000.00.

- Orchard Place pot holes and deterioration of the road – an order has been raised for a sub-contractor to attend to this length of road.

- c. **Utilities** - Five faulty lights in the village have been repaired. All other aspects discussed under item 126/18.
- d. **Village Hall & WVHA** – A meeting was held on Monday 8<sup>th</sup> October.
- e. **Community Shop & Café** – The MacMillan coffee morning was a great success.
- f. **Footpaths** – Nothing to report at this time.
- g. **HS2** – see item 128/18.
- h. **Action plan** – CK has updated the plan.

### 130/18 Correspondence received

- Documentation has been received regarding the Salvation Army clothing bin which will be placed in the village hall carpark within the next few weeks.
- A S106 notification has been received for Mill Farm (17/02835/APP).
- Two emails have been received regarding Beachborough traffic. Chair JS and CK will be meeting with the Headmaster and Bursar to discuss.
- A notice from Bucks County Council advising parents whose children are eligible to start school in September 2019 of the importance of submitting their on-line application by 15<sup>th</sup> January 2019. CK will put in on the notice board and send out via village email.
- A GOODSAM App ([www.goodsamapp.org](http://www.goodsamapp.org)) is available to download onto your smartphone showing medics living in our community. They are appealing to doctors, nurses and first aiders to register their information to be able to assist in emergency situations.
- Brackley Town Council have invited councillors to its Remembrance Parade. Chair JS advised he would be attending St. Augustine's service but asked if anyone would like to go along to represent Westbury parish council.
- 2018 Boundary review - the Boundary Commission's final report has been laid in Parliament. The recommendations have been published in full on the Boundary Commission's website at [www.bce2018.org.uk](http://www.bce2018.org.uk) Please see **appendix 2** which deals solely with the position in relation to Buckinghamshire and Milton Keynes.
- A resident has asked if anyone in the village is having problems with broadband reliability and speeds. He has suggested signing up to register an interest with a company which supplies a fibre connection straight to the door. Chair JS advised that because we cannot promote independent businesses, the resident might like to start up a Facebook/Twitter/Instagram page that people can join. We can then share it on our Facebook page.
- An email has been received regarding more fly tipping on Biddlesden Road, opposite Westbury Wilds. CK has reported in to BCC and AVDC.

### 131/18 Councillor questions

Cllr JM – Is it possible for the War Memorial to be cleaned. CK will put Cllr JM in touch with Sue Lucas, a member of the Parochial Church Council to see if this is a possibility.

**ACTION: CK**

Cllr MW – Are we going to replace the broken wooden bollards on Mill Lane? Chair JS advised this was on the action list to attend to. MW agreed he would get a price for new wooden posts.

**ACTION: MW**

Cllr SB – an email has been received from a concerned resident about the leylandii trees behind the village hall; the developer has dug out the footings for the new properties which has compromised the roots.

Cllr SB and Chair JS will meet to discuss the issue with the developer.

**ACTION: SB/JS**

Chair JS presented Cllrs MW and JM with certificates for attending councillor training.

### 132/18 Items for the November Link

Meeting dates

Condolence message

Playpark update

Christmas market

How to report issues

Thank you to Tesco Bags of help

**133/18 Public Participation session**

No members of the public present.

**134/18 Close**

The meeting closed at 9.40 pm

**The next meeting will be held on Wednesday 14<sup>th</sup> November at Westbury Village Hall at 8.00 pm**

DRAFT