



Minutes of the meeting of the Parish Council held at Westbury Village Hall, on Wednesday 13th February 2019 at 8.00 pm

Present: Chairman James Stone (JS), Cllr Vicky Webb (VW), Cllr Graeme Cook (GC), Cllr Mark Willis (MW), Cllr Cath Young (CY), Cathy Knott (clerk) and two members of the public

Questions/comments from the public

A resident asked if a decision has been made on planning application 18/03828/AOP and the appeal on Biddlesden Road. Cllr MW advised that he has contacted AVDC who has said there is no decision yet (with no set deadline). He also advised that an addendum to previous comments dated 13.11.18 has been submitted on the portal from the landscape architect regarding drainage.

14/19 Apologies and welcome

Apologies were received from Cllr Sue Barrett (SB) and Cllr Jodie Martin (JM)

15/19 To receive and approve for signature the minutes of the meeting of the parish council held on 9th January 2019. The minutes were approved and signed.

16/19 To note any matters arising from the minutes not included on this agenda for report only

- **10/19** CK & JS are still trying to arrange a follow up meeting with Beachborough school to discuss outstanding issues.

17/19 To receive declarations of interest related to business on the agenda

None received.

18/19 Financial matters

- (a) Financial statement
- (b) Payments received
- (c) Invoices to be paid
- (d) To receive an update from the internal control's councillor

| BANK BALANCES as at 30.01.19 | | | |
|--|------------------|---------------|------------|
| | £ | | |
| Current | 19,113.89 | | |
| Business | 15,794.13 | | |
| TOTAL | 34,908.02 | | |
| Receipts (since 09.01.2019) | | Amount | VAT |
| Interest (Jan) | | 0.66 | |
| Interest (Feb) | | 0.71 | |
| VAT refund | | 15,333.93 | |
| Invoices submitted for payment (as at 30.01.19) | | | |
| C. Knott (January salary) | | 520.00 | 0 |
| Greatfield plants (bulbs) | | 41.67 | 8.33 |
| Opus (streetlight electricity) direct debit | | 121.56 | 6.08 |
| S. Rodwell Landscapes (hedge cutting) | | 35.00 | 0 |
| Opus (streetlight electricity) direct debit (Jan) | | 115.91 | 5.80 |

d. To receive an update from the internal control's councillor

The clerk confirmed that Cllr MW had checked the following information:

Bank balances; as stated in the minutes.

Cash book entries agree with the items noted in the minutes for financial year to date.

The forecast planned spend remains within our precept budget limits.

19/19 Planning updates & applications

| Application | Address | Details | AVDC Update |
|-----------------------------|-------------------------------------|--|--|
| 17/04381/APP | Old Vicarage Orchard Place Westbury | Construction of a hard-surfaced tennis court with surround fencing. 10.07.18 tree report published | Parish Council no objection. Conservation officer requested additional screening from Church view. AVDC: Awaiting decision |
| Appeal ref: 18/00096/NONDET | Old Vicarage Orchard Place | Construction of a hard-surfaced tennis court with surround fencing. | Appeal lodged with the Secretary of State against AVDC's decision. |
| 18/03828/AOP | Land at Biddlesden Road | Erection of up to 13 residential dwellings with all matters reserved other than access | Parish Council: Objection submitted 28.11.18 AVDC: Awaiting decision |
| APPEAL notice 17/04058/AOP | Land at Biddlesden Road | Appeal lodged with the Secretary of State against the Council's decision objecting to the erection of up to 20 residential dwellings | WPC: Submitted further comments to planning inspectorate on 26.11.18 Awaiting decision |

20/19 To provide a Section 106 update

Chairman JS explained that a section 106 agreement is a contractual agreement between the developer and the local authority (AVDC), enabling the local authority to secure a contribution towards the local infrastructure and facilities.

CK provided the following update for outstanding section 106 contributions:

| Planning ref | Development | Total contribution | To be used for |
|--------------|---------------------------------------|---------------------|---|
| 17/04058/AOP | Land at Biddlesden Road, Westbury | Possibly £71,000.00 | Improvements to the village hall & land adjacent (TBC) |
| 1702835APP | Land Adjacent to Mill Farm, Mill Lane | £19,248.00 | Part funding towards a permanent gazebo at the village hall (TBC) |
| 16/04155/APP | Former Paf Ltd, Mill Lane, Westbury | £7,700 | Initially outdoor gym equipment but due to being unable to find a suitable location, AVDC have confirmed it can be used for further equipment in the playpark or fitness equipment adjacent to the village hall (no spend deadline) |

21/19 To discuss the Bucks Rights of Way Improvement Plan

Buckinghamshire County Council (BCC) is preparing a new public 'Rights of Way Improvement Plan' (ROWIP) to make sure the rights of way network in the county meets public needs, now and in the future. Members of the public can take part in the survey by following this link: https://www.surveymonkey.co.uk/r/Bucks_CC_ROWIP
Cllr VW has completed the survey on behalf of the parish council and CK has sent the information out to parishioners via the village email system.

22/19 To discuss the ongoing issue of dog fouling in the village

CK advised that the issue is getting worse despite more signage and awareness and has contacted AVDC to ask for their help again. They have agreed that the dog warden will do spot checks and will serve a fixed penalty notice on anyone allowing their dog to foul in a public place. A notice will go in the March Link asking for anyone who see's someone not picking up after their dog, to contact the parish clerk giving information that she can pass onto the dog warden. She has also asked for a full page 'poo fairy' promotion to be put in the Link.

23/19 Reports

- Play Park** – JS advised that we are just waiting for one more piece of fence to be erected before the fence is signed off.
- Highways** – CK reported a broken stile in January, on the footpath between fields (going towards Red Barn) which hasn't yet been fixed. JS has reported blocked drains to the front of 5 Main Street and Drystone.
- Utilities** – Cllr GC has been in communications with Balfour Beatty regarding the final design for the replacement lamps (as agreed at the last meeting) before instructing them to carry out the work.
- WVHA & WCS** – The next event is the Annual Quiz on 23rd February which is a fun evening for the whole family. The Valentine's Evening was a great success. WVHA has been showing the Six Nations rugby matches live on the big screen with BarVH open; the next one will be on 23rd February.

- e. **Neighbourhood plan** – promotions have gone out asking for volunteers to come forward to join a steering group but there has been little interest. Ian Towner, WVHA Chairman has suggested a collaborative effort with them. It was agreed to try and arrange a joint village breakfast. **Action: CY**
- f. **Footpaths** – VW reported that she hasn't heard back from Alex Humphries (Oxfordshire county council's officer for countryside & highways records) since she submitted the documents to the lawyers in November so will chase. **Action: CK/VW**
- g. **HS2** – JS & CK have submitted the community environment fund application and should have a response within six weeks.
- h. **Action plan** – CK advised of updates.

24/19 Correspondence received

- CK has been in touch with our solicitors regarding issues around speeding and parking on Playing Field Road and has received some helpful advice. Unfortunately, we can't do anything more to enforce the speed guidelines but we can enforce the parking rules (when they are persistently ignored).

Out of council

A resident advised that when cars are parked along the road, it becomes very dangerous to pull out of his driveway.

Back in council

We now need to decide on a course of action going forward. It was therefore agreed that Chairman JS would speak to repeat offenders in the first instance. **Action: JS**

- Cllr CY has completed her councillor training and Chairman JS presented her with a certificate.
- Cllr SB has written to advise she will be resigning from the council in April. We would like to formally thank her for all her efforts, support and hard work.
- Beachborough School has recently hosted a community engagement day 'inspiration for innovation', specifically choosing schools to take part that children from Westbury attend. It was a great success and will be repeated next year.
- Have your say on community safety – the survey link was sent out via village email and Facebook.
- The National Association of Local Councils is seeking views to contribute to a call for evidence by the ministry of housing and communities local government (MHCLG) on the development of a new communities framework. CK will circulate to councillors asking for feedback. **Action: all**

25/19 Councillor questions

CK asked if we should design a postcard to deliver to every household to promote the communication methods in Westbury; the village website, Facebook page and village email system. We could also try and garner support for the neighbourhood plan. It was agreed to put it on the next agenda to agree on wording and budget.

26/19 Items for the March Link

- Next meeting date
- Street light replacement programme
- Dog fouling and sheep worrying notices
- Keeping in touch details
- Have your say on rights of way

27/19 Public Participation session

A resident advised that the pathway on the A422 is getting worse. CK will take photos and report it on 'fix my street'. She also said the amount of traffic and speeding on the A422 is terrible. JS advised that the Police are aware of the problems.

A resident advised that the verge to the front of Beachborough Lodge is being ruined by the school coaches parking there.

28/19 Close

The meeting closed at 9.30 pm.

The next meeting will be held on Wednesday 13th March at Westbury Village Hall at 8.00 pm