



## WESTBURY PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council held on  
Wednesday 20<sup>th</sup> April 2016 at Westbury Village Hall at 8.00 pm

### Questions/comments from the public

No public present

VW Chaired the meeting and welcomed RB to his first meeting.

### 41/16 Members present

Cllr Vicky Webb (VW), Cllr James Stone (JS), Cllr Alison Boughton (AB), Cllr Graeme Cook (GC), Cllr Sue Barrett (SB), Cllr Jeremy Banks (JB), Cllr Robin Bone (RB) and Cathy Knott (Clerk)

### 42/16 To receive declarations of interest and requests for dispensation

Councillors to declare any non-registered pecuniary or personal interests relating to the Agenda – **none received**

To consider any written requests for dispensation – **None received**

### 43/16 Approve the minutes of the Meeting of the Parish Council held on Wednesday 9<sup>th</sup> March.

**It was resolved to** sign the minutes as a true record.

### 44/16 Confirm declarations of Acceptance of Office

All declarations of Acceptance of Office have been received.

### 45/16 Elect a Chair

James Stone was elected as Chair and took over chairing the meeting at this point.

### 46/16 Elect a Vice-Chair

Vicky Webb was elected as Vice Chair.

### 47/16 Determine areas of responsibility for Councillors

All Councillors were in agreement with their new new/existing responsibilities. The Clerk will update and circulate the information on notice boards and the website. **Action: CK**

### 48/16 Matters arising

The pot holes needing urgent attention have been filled.

Balfour Beatty have carried out the works on the street lights.

RB has been co-opted onto the Council. All welcomed him to the team.

### 49/16 Financial matters

- (a) **It was resolved that the following invoices be approved and were signed for payment in April out of Council:**

Zurich (Annual Insurance) £1986.55

County Rewinds (reissued cheque due to being lost) £95.89

**It was resolved that the following invoices be approved and were signed for payment in Council:**

C. Knott (plus extra hours) £632.50  
C. Knott (expenses) £171.48  
Anglian Water (VH) £8.30  
SLCC (Annual subscription) £103.00  
S. Barrett (new mounts & frames for photos at VH) £216.00

**It was resolved that the following invoices be approved and were signed for payment from the Lottery Account:**

E.ON (VH electric) £1366.25  
Dawn Lodge Associates (Dec/Jan invoices) £1544.40

**(b) Record the receipts:**

Standing Order (fund raising) £25.00  
Cricket Club payment (March) £150.00

**It was resolved that Derek Crane (retired Chair) would assist the Clerk with the end of year finances until they are signed off by the auditors.**

### **50/16 Planning**

**16/00908/COUAR - WESTBURY** Field Barn Farm Fulwell Road Westbury Buckinghamshire NN13 5JQ  
*Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural building into three dwellings (Class Q(a)). No objections* were given out of Council.

No further updates as yet on 54 Brackley Road and the land at Reindeer House.

VW raised concerns over potential planning on the field next to the playing field.

JS has received a feasibility paper regarding building works at Bicester outlining how the town is growing.

### **51/16 HS2**

JB reported that the amended Bill has been received. The Bill has now moved from the House of Commons to the House of Lords for the third reading and the petitioning period is now open. Councillors decided to oppose the bill again and will look at resubmitting the previous petition, concentrating on sound and prevailing winds. GC has a record of wind direction that we can send in with the petition. JB will contact villages close by to see if they are opposing the Bill. CK will find out the date for petitions to be submitted by.

**Action: JB/GC/CK**

### **52/16 Village Hall update**

SB reported that we are in the process of formalising the leases between Westbury Parish Hall Charity and Westbury Village Hall Association and Westbury Parish Hall Charity and Westbury Community Shop & Café Ltd.

Since the hall opened for bookings on 1<sup>st</sup> April it has been extremely well used with something on every day. The Youth Group is particularly well attended with 32 youngsters coming along on Wednesday evenings. A lot of families have been getting involved and it's become a great community hub. Ian Towner is monitoring the outcomes of the various activities and feeding the information back to our grant providers.

It was decided to take Village Hall update off the Agenda in future and add WVHA & Shop & Café under Reports.

### **53/16 Reports**

#### **Playground**

AB reported that Paul Winks has very kindly made 2 benches for the park and will keep a close eye out for any splinters. Our annual inspection has been booked and will take place sometime in May. The willow has been removed and the roots will be treated over the next few weeks. AB has started an application with

Tesco Bag of Help Grant and will look at other grants to assist with disabled play equipment and will look into quotes for everything needed.

### **Highways**

There has been a lot of disruption due to the water connection on the A422 and with Open Reach on the road leading down to Fulwell Road.

Various road signs have now been replaced.

David Smith has advised that any jobs are on hold at the moment due to a change in the way highways maintenance works. AB will advise of any issues outstanding and log them with BCC.

### **Utilities**

JS reported that lamp repairs have been completed by Balfour Beatty. They will now carry out a survey of all the lamps in Westbury and advice on potential future works.

### **Footpaths**

JS reported that new ROW signs are up on Playing Field Road and Biddlesden Road.

VW has spoken with Red Oak Farm regarding the hedge dividing the new housing development, Meadow View and the field belonging to the farm. They advised that the Builders would be putting in a brand new hedge. Red Oak Farm will be holding an Open Day on Sunday 5<sup>th</sup> June to raise money for Walking with the Wounded. The Farm also requested that a dog waste bin be installed on the entrance to Mill Field to encourage dog owners to behave responsibly. Dog waste causes cattle to abort their young so it is of utmost importance that waste is picked up and disposed of correctly and no bags are left in the fields. CK has already asked if Lodge Park would be willing to finance a dog waste bin. JS will chase the site manager at the end of the week regarding this and road sweeping of the site.

*Action: JS*

### **54/16 Receive Correspondence**

An email has been received through the website complaining about the lack of signage regarding parking whilst using the playpark. It was resolved to look into signs asking people to park in the Village Hall car park.

*Action: JS/AB*

### **55/16 Items of urgent business**

SB would like the Council to obtain quotes to resurface Playing Field Road.

*Action: RB*

As banning dogs completely from the playing field seems very harsh (due to a small minority of people not clearing up dog waste), Councillors have decided to retract this but will erect signs advising dog owners that all dogs must be kept on leads and kept under control at all times. CK will look into the consequences arising from owners not disposing of waste correctly and if caught they will be fined accordingly( following the Fowling of Land Act 1996).

*Action: CK/SB/AB*

VW asked Councillors what they would like to do for Derek Crane's retirement from the Council. All agreed on a meal at The Red Lion, Evenley on Wednesday 25<sup>th</sup> May if this date is suitable for Derek.

### **56/16 Items for June Link**

Dates of next meetings

Dogs on the Playing Field

Red Oak Farm Open Day

Mill Field – reminder about dangers of dog waste to cattle.

Thank you to Derek Crane.

The meeting closed at 9.24 pm.

**Next meeting: There will be Closed meeting of the Parish Council on Wednesday 18<sup>th</sup> May at 7.15 pm followed by The Annual Parish Meeting at 8.00 pm at Westbury Village Hall.**