



## WESTBURY PARISH COUNCIL

### Minutes of the Meeting of the Parish Council held on Wednesday 8<sup>th</sup> February 2017 at Westbury Village Hall at 8.00 pm

#### Questions/comments from the public

None received

#### 12/17 Members present

Cllr James Stone (JS), Cllr Robin Bone (RB), Cllr Graeme Cook (GC), Cathy Knott (Clerk) and 1 member of the public.

**Apologies received from:** Cllr Jeremy Banks (JB), Cllr Vicky Webb (VW), Cllr Sue Barrett (SB) & Cllr Franco Capella (FC)

#### 13/17 To receive declarations of interest

Councillors to declare any non-registered pecuniary or personal interests relating to the Agenda

None received.

**14/17 Approve the minutes of the Meeting of the Parish Council held on Wednesday 11<sup>th</sup> January. It was resolved to sign the minutes as a true record.**

#### 15/17 Matters arising

Regarding the planning application Consultation 16/04567/APP (the historic house on Mill Lane), FC has contacted AVDC and the Planning Case Officer has formally asked for a member of the Heritage Team to provide consultation for the application. The building is not listed and not within the conservation area. However, it may be considered that the building is a 'non-designated heritage asset'.

Graeme has met with Sue Lucas, Chair of Westbury Community Shop & Café.

The Clerk's appraisal will take place this Friday.

#### 16/17 Financial matters

**(a) It was resolved that the following invoices be approved and were signed for payment:**

C Knott (Jan expenses incl. website annual renewal & Vistaprint invoice)	£364.65
C Knott (Jan salary)	£448.50
Bucks Playing Field Association	£20.00
Balfour Beatty	£116.04

**(b) Record the receipts:** N/A

#### 17/17 Village Hall sound proofing

RB advised on the sound proofing we would need to make the acoustics better in the hall. Sound Sorba can supply panels for the ceiling and walls at the cost of £151.00 per panel. It was agreed that this was a good idea and the parish council would support the installation.

Councillors agreed for RB to apply for funding through Westbury Parish Hall Charity and the council would confirm with WVHA that they are happy with the installation if the funds are approved.

#### 18/17 Welcome Pack

Work has started on the welcome pack. Presentation folders have been purchased and SB and CK have started putting information together from local groups and amenities.

## 19/17 Planning updates

Application no.	Address	Details	AVDC Update
17/00245/ATC	5 Main Street Westbury	Removal of Sycamore trees and Willow to the rear of 5 Main Street. Trees are poor in form of low amenity value, not subject to TPO and in close proximity to an existing building	Proceed with tree works if no TPO served by 3 <sup>rd</sup> March. Awaiting a decision.
16/04567/APP	Land Adj Mill Lane Westbury Buckinghamshire	Erection of one detached dwelling and garage	Parish Council objected on grounds of historic interest. Awaiting decision.
16/04155/APP	Former Paf Ltd Mill Lane Westbury Buckinghamshire	Erection of two flats and two maisonettes in place of the previously approved commercial (B1) units.	Parish Council had no objection. Awaiting decision
16/03420/APP	Treebank 41 Fulwell Road Westbury Buckinghamshire NN13 5PR	Change of use from Agricultural to residential use of a small parcel of land	Approved with conditions. Within three months of the grant of the permission the caravan currently parked on the land shall be removed. Permission granted 16 <sup>th</sup> November 2016. Should be removed 16 <sup>th</sup> February 2017.
16/01708/AOP	Land off Brackley Road, Mill Lane, Westbury	Demolition of agricultural buildings and erection of four dwellings	Still awaiting decision. Planners have requested an extension of time to 13th February 2017 with a recommendation for approval.

FC has asked the Bursar at Beachborough to progress the planting around the Sports Hall in line with the planning schedule which they have confirmed they will do.

## 20/17 Reports

### Playground

JS has contacted Wicksteed to discuss the repair/replacement of the rubber safety surfacing around the play equipment.

### Utilities

Two lights have recently been fixed. GC is meeting with Balfour Beatty this Friday to talk over streetlight options. The new lights at the bottom of Mill Lane are now working.

### Highways

JS and SB have recently completed a satisfaction survey for Transport for Bucks, giving feedback on various services.

### Footpaths

Nothing to report

### WVHA

Nothing to report

### Shop

GC has met with Sue Lucas. He reported that the Shop & Café are currently recruiting a Shop Manager and are working on a business plan. They have a committee meeting this Thursday. He plans to meet with a representative from the shop once a month.

## 21/17 Receive Correspondence

An email has been received from a Littleworth resident regarding the lack of fibre broadband availability in the village. The resident has written to Rt. Hon. John Bercow and it was agreed that the council would also write a letter of support. JS advised that the resident should also contact Watchdog and Ofcom to complain. **Action: CK**

CK has received a phone call from a Main Street resident regarding lack of signage to Lormay Place. Deliveries are being made to his property that should be going to Lormay Place.

### **Out of Council**

May advised that she had offered to make a sign to put in the window of the residents' property (as this has worked for another resident) but he has declined.

### **Back in Council**

JS advised that because Lormay Place is a private road, it is up to the involved residents to purchase a sign and ask for permission to erect it at the entrance. However, CK will ask Bucks Highways if this is something they can assist with.

***Action: CK***

A letter has been received from the Department for Communities & Local Government advising of the local governance reform in Buckinghamshire. The Secretary of State will now consider each of the proposals and make a decision on which to implement. Interested parties will then have the opportunity to make representations to the Government before a final decision is announced.

### **22/17 Items for the March Link**

Date of next meeting

Sad passing of John Hawkins (Nobby). Our thoughts are with his family.

Dog waste & sheep worrying.

### **23/17 Items of urgent business**

CK asked what format the Annual Parish Meeting in April should follow this year. It was agreed to still have a formal meeting and invite local groups to give a report but we will have the tables & chairs in a cabaret style rather than councillors seated along the front.

**The meeting closed at 9:00 pm.**

**The next meeting will be held on Wednesday 8<sup>th</sup> March at 8.00 pm at Westbury Village Hall**