

Parish Office
10 Orchard Place
Westbury
Northamptonshire
NN13 5JT

Telephone: 01280 308580
E-mail: westburyclerk@aol.com
Web: www.westburyvillage.org



Minutes of the meeting of the Parish Council held at Westbury Village Hall, on Wednesday 11th October 2017 at 8:00pm

Present: Cllr James Stone (JS), Cllr Vicky Webb (VW), Cllr Sue Barrett (SB), Cllr Graeme Cook (GC), Cathy Knott (Clerk) and 1 member of the public

Questions/comments from the public

A resident raised concerns over a footpath prone to flooding and asked for an update on Playing Field Road. Cllr GC will make some enquiries regarding the owner of the footpath. Cllr SB advised that the road was very much still in the forefront of the council's minds. Five different avenues of funding have been applied for and all were unfortunately turned down. The next stage is to apply for Hs2 Community funding.

92/17 Apologies and welcome

Apologies were received from Franco Capella (FC)

Chair JS welcomed everyone to the meeting and reported that Jeremy Banks has resigned from the council. We now have two vacancies. Notice of vacancies are on the notice board and website. If no request for an election is made, we can begin the process of co-option after 13th October.

93/17 To receive and approve for signature the minutes of the annual meeting of the parish council held on 13th September 2017. The minutes were approved and signed.

94/17 To note any matters arising from the minutes not included on this agenda for report only

The clerk reported that all actions are either being dealt with or have been dealt with.

95/17 To receive declarations of interest related to business on the agenda

Chair JS and Cllr SB for Beachborough School.

96/17 Financial matters

(a) Actual v budget figures were circulated

(b) It was resolved that the following invoices be approved and were signed for payment:

11.10.17	C. Knott (salary & expenses)	£483.65
11.10.17	S Rodwell Landscapes	£140.00
11.10.17	Balfour Beatty (maintenance on 5 lamps)	£351.40
11.10.17	Barbara Osborne Business Services (PAYE Advisor quarterly payment)	£80.00
11.10.17	Sue Barrett (planting village hall borders)	112.00

(c) Record the receipts:

28.09.17	Precept (2 nd half)	£8,569.50
10.10.17	Interest	£1.63

(d) To discuss next year's budget & precept

Chair JS asked councillors to let him have an idea of expenditure for relevant responsibilities for the next financial year. He advised that we would need to give thought to Hs2, streetlights and the clerks hours (due to changes in legislation and digital media).

(e) To approve councillors registering for Lloyds online for business

Cllrs SB, FC & GC have all applied for online banking. Applications were duly signed by Chair JS and Vice Chair VW.

97/17 Planning updates & applications

APPLICATION NUMBER	LOCATION	DETAILS	UPDATE
16/04155/APP	Former Paf Ltd Mill Lane Westbury Buckinghamshire	Erection of two flats and two maisonettes in place of the previously approved	Parish Council had no objection. AVDC: Awaiting decision.
17/03707/HS2PS	Land adj to East of River Great Ouse	Ecological Mitigation Works. Construction of ecological habitat Jan to Feb 2018	For information
17/03616/APP	Hilltop Cottage 31 Buckingham Rd NN13 5JP	Single storey front extension, single and two storey side extension and first floor rear extension	No objection from Parish Council. AVDC: Awaiting decision
17/03048/ACL	Land Off Brackley Road Westbury Buckinghamshire	Agricultural barns used for cattle, grain storage, implement store and workshop	Parish Council had no objection. AVDC: Awaiting decision
17/02835/APP	Land Adjacent To Mill Farm Mill Lane Westbury	Erection of four dwellings	Parish Council had no objection but would like noted certain comments regarding rights of way. AVDC: Awaiting decision

98/17 To decide on meeting dates for 2018

Meeting dates for 2018 were approved. The clerk will circulate and put on the website and notice board.

99/17 Website update. Resolve to pay the monthly fee for website hosting

It was resolved to pay a monthly fee of £3.63 to Hostbig.com for website hosting. It was also agreed to pay a one-off fee for a Transcend word theme of £45.00 on behalf of the charity and claim the money back.

The clerk showed how the website was currently looking, with particular emphasis on the homepage and the parish council pages. It is hoped the website will go live in December.

100/17 To consider quotes/information received for the playground and to consider a proposal to assign the S106 monies to

Chair JS confirmed that all information has now been received for outside gym equipment and playground equipment. It was resolved to make a decision at the meeting in November.

101/17 To consider proposals for the The Green, short term & long term

Ideas were raised and discussed including levelling the mound, a new tree and benches.

For the short term, to cover the Christmas festivities, ideas included a Christmas tree drilled into the existing tree stump and to purchase more lights (as those on the old tree were broken).

The clerk will look into costs and report at the next meeting.

ACTION: CK

102/17 To discuss tender for grounds maintenance contract & possible road sweeping

Chair JS reported that the current contract for grounds maintenance ends in March 2018. He is drafting a new tender document which will be sent out to interested parties in December inviting applications to be received by 15th January.

The new contract will be awarded for a period of three years with an option to extend by a further two years. It was agreed that the new contract should include annual trimming of the leylandii, weed control, possible road sweeping, maintenance of the village hall plant borders, snow clearance and emptying of the playpark bin.

103/17 Reports

Playpark Chair JS reported that all information would be circulated before the next meeting in order that a proposal could be put together to assign the S106 monies to.

Utilities Cllr GC reported that he has received quotes to replace the three lamps with poor isolation (Mill Lane & Orchard Place) and for safety testing on all 38 lamps. He would like to acquire one more quote before a decision is made.

ACTION: GC

Highways Cllr GC reported that he has been in contact with Dave Smith (TfB) regarding the pothole on Biddelsden Road. He will contact him regarding the other highways issues and concerns around the village.

Footpaths Cllr VW circulated a footpath audit showing areas for improvement and concern. The clerk will log each one with Bucks County Council.

Village Hall Cllr VW reported that the summer festival was a great success and the events side is going well. Paul Winks has resigned as Youth Club leader and Suzie Walton has taken over this role with support from other volunteers and a parent rota. A new bar manager is being sought. There are a few maintenance issues which are all in hand. All licences have been renewed.

Shop & Café Chair JS reported that the Annual Members Meeting had gone ahead as planned. All members were asked for ideas on looking ahead. Westbury Parish Hall Charity will organise a meeting between WVHA and the Westbury Shop. More volunteers are needed.

Hs2 Cllr Cllr SB & CK are attending an Hs2 meeting tomorrow and will report back at the next meeting.

104/17 Correspondence received

A response has been received from the solicitors regarding land registry (review of title deeds) & a draft footpath licence.

An email has been received from a member of the public regarding the state of the hall after a recent booking. Chair JS has acknowledged receipt and will meet with members of WVHA to discuss.

Emails have been received from a member of the public regarding planning concerns on Mill Lane & Beachborough. Cllr VW will respond. **ACTION: VW**

An email has been received from a member of the public regarding concerns over the new pathway on the Meadow View development which has now been rectified.

The clerk has sent letters to residents on Main Street at the request of Heyfordian Coaches and TfB. One response has been received.

105/17 Items for the Link

Date of next meeting

Thank you to Mary Bullock, James & Sue for their work on the plant borders at the village hall

Thank you to Rupert for his work on The Green

Tender for Grounds maintenance services

Date of the Christmas festivities

106/17 Councillor questions

It was agreed to form a working party to tidy up various areas of the village and the village hall on Saturday 18th November. The clerk and WVHA will promote to try and engage as much help as possible.

107/17 Public Participation session

A resident expressed an idea for the short-term use of The Green for Christmas festivities. It was agreed that the clerk should circulate a village email asking for ideas from members of the public to be discussed at the next meeting. **ACTION: CK**

108/17 Close

The meeting closed at 10.00 pm

The next meeting will be held on Wednesday 15th November, 8:00 pm at Westbury Village Hall.