



WESTBURY PARISH COUNCIL

Minutes of the Meeting of the Parish Council held on
Wednesday 5th September 2016 at Westbury Village Hall at 8.00 pm

Questions/comments from the public

A resident advised that the bin in the playground was full and needed to be emptied weekly. The drain cover in Main Street (outside the village club) is loose and the hedge outside the thatched house on Main Street needs to be trimmed.

JS advised that he had just emptied the bin and would be keeping a close eye on it. The other issues will be actioned. **Action: JS**

89/16 Members present

Cllr James Stone (JS), Cllr Vicky Webb (VW), Cllr Robin Bone (RB), Cllr Graeme Cook (GC), Cllr Jeremy Banks (JB), Franco Capella (FC), Cathy Knott (Clerk) and 3 members of the public.
Apologies received from Cllr Sue Barrett (SB)

90/16 To receive declarations of interest

Councillors to declare any non-registered pecuniary or personal interests relating to the Agenda
- JS & JB declared an interest in item 95/16 for Beachborough.

**91/16 Approve the minutes of the Meeting of the Parish Council held on Wednesday 6th July.
It was resolved to sign the minutes as a true record.**

92/16 Co-option

It was resolved to appoint Franco Capella as parish councillor to fill the casual vacancy on Westbury Parish Council. The Declaration of Acceptance of Office was signed and JS welcomed him onto the council.

93/16 Matters arising

JS has met with JB at Beachborough to discuss traffic, parking and speeding and will also seek advice from Nick Perks regarding the speeding issues around the village. He has contacted Robin Stuchbury regarding more 20 mph signs for Mill Lane and the Clerk has purchased 24 speed awareness stickers for residents to put on bins along Mill Lane.

The Clerk has met with James Watson to update the village website. Westbury Community Shop & Café now have their own pages and David Osborne (Westbury Football Club Manager) has taken over the management of Westbury Football Club's page.

The tree in Orchard Place (outside no. 1 The Bungalows) has been reported to Bucks County Council regarding unsafe branches.

94/16 Financial matters

(a) It was resolved that the following invoices be approved and were signed for payment:

| | | |
|----------|---|-------------------|
| monthly | Opus (electric – streetlights) direct debit | £155.00 (average) |
| 05.09.16 | C Knott (salary July & August) | £897.00 |
| 05.09.16 | C Knott (expenses) | £142.99 |
| 05.09.16 | S Rodwell (mowing) | £140.00 |

(b) Record the receipts:

| | | |
|----------|----------|-------|
| 09.09.16 | Interest | £0.93 |
|----------|----------|-------|

(c) Financial statement

The annual return has been approved and accepted. JS read out the external auditors report highlighting the need for an independent internal auditor. GC advised that he could recommend an auditor for the next internal audit.

The Clerk circulated the actual v budget figures; we are currently in a good position and the second half of the precept is expected this month.

The Clerk advised councillors of the account figures and proposed to close the lottery account later this year now that the build project has come to an end. It was agreed that any monies left would be put towards outstanding items at the hall such as blinds and audio equipment.

VW circulated a proposal she would like councillors to consider for Westbury's Youth Club detailing costs associated with 10 sessions with Clinton Osborne (an expert in animations, photo stories, cartoons and movies) and 5 days' work to get the legal framework of the club established and formalised (DBS checks, policies etc). VW advised that the accounts for the village hall are good and next year she is confident the village hall association will have the capacity to support the youth club. She is just asking for support this year to get the club on its feet. She will draw up a brief and identify grants that could be applied for to help with future costs.

Councillors agreed to the proposal in principal agreeing that the club needs to be compliant and legal. They are happy for Clinton to continue to provide sessions and asked to be invoiced on a monthly basis. VW advised that the youth club would also be producing a film as part of the Big Lottery monitoring process. A record of numbers would need to be kept and monthly reports given at meetings. **Action: VW**

95/16 Planning

a) Updates

| | | | |
|----------------|---|---|-------------------|
| 16/00908/COUAR | Field Barn Farm, Fulwell Road | Determination as to whether prior approval is required in respect of transport & highway impact, noise, etc | REFUSED |
| 16/01976/APP | Hilltop Cottage, 31 Buckingham Road | Change of use of part of paddock used as caravan camping club site for stationing of mobile home to provide accommodation for site manager and site security. | REFUSED |
| 16/01708/AOP | Land off Brackley Road, Mill Land | Demolition of agricultural buildings and erection of four dwellings. | Awaiting decision |
| 16/02608/APP | Land At Reindeer House Brackley Road Westbury | Erection of one detached dwelling with associated access | Awaiting decision |

b) Applications

16/03106/APP – Beachborough School. Single storey extension to existing Design Technology suite, including two new windows to existing building.

FC (now responsible for planning) showed drawings of the planned works to be carried out at the school.

OUT OF COUNCIL

JB advised on the layout and answered several questions relating to the application. He also advised that the school did not have any plans to grow any bigger and strategies were being put in place to help with school traffic management.

BACK IN COUNCIL

It was proposed to reply to AVDC advising that Westbury Parish Council have no objection to the application.

96/16 Outstanding jobs in the village & Village Wardens

JS went through a list of jobs that need attending to in the village. He has asked Rodwells to clear the verge at the top of Mill Lane (opposite the turning into Scotts Corner) and has spoken to Jacky Owen regarding the state of the wall there. JS has received a quote from Rodwells to cut the hedge (top & sides) along the front of the Playing Field (A422) and take away the rubbish for £60.00. All councillors were in agreement with this sum. JS will confirm if this includes the tree to the edge of the hedge as this also needs to be trimmed. For all other jobs, it was decided to organise a combined morning in the village and at the hall to action everything outstanding and to have brunch together afterwards.

Action: JS/VW

The Clerk has been looking at introducing village wardens to Westbury. The warden role is an important voluntary role that would focus on a specific area such as Mill Lane or Main Street. The wardens' duties would involve monitoring and reporting on streetlights, street repairs, footpaths, salt bins, dog waste bins etc and liaising with the councillor responsible for each. She will put a job description together and advertise the roles to see if there is any interest.

Action: CK

97/16 Christmas & bulb planting

The date for the Big Switch on will be Wednesday 7th December at 7:00pm on the village green, followed by the meeting up at the village hall at 8:00 pm. There will be carol singers (from Beachborough), mulled wine and mince pies.

VW will order some bulbs for planting around Westbury. This will be done with the other jobs in the item above.

98/16 Reports

Playground

JS reported that he has carried out some maintenance on the posts. The fencing around the park is very poor and needs replacing. He is meeting with a company on Monday who will provide a quote which he will circulate. He will obtain two more quotes to compare figures.

Utilities

GC reported that he is aware of the two lights out in Westbury (School Close and Fulwell Road) and will report them to Balfour Beatty.

Highways

Nothing to report at this time.

Footpaths

GC has printed the maps ready for SB & VW to highlight the footpaths and circular walks. **Action: SB/VW**

WVHA

VW reported that bookings are good after the return of classes/clubs after the summer break. Finances are healthy which will see us through the winter. Costs have been higher than anticipated but we are coping. There is now a bar rota in place until May. It has been a lot of work falling on a few people but I am very pleased with the way it has evolved. We are always looking for more volunteers. Management and Events meetings are now combined and we are still looking for a secretary. We need to discuss storage space with the parish council and Westbury parish hall charity. I have been approached by Beachborough to use the carpark for a shuttle bus service between 8:00 – 9:00 am to help with traffic management in the village.

99/16 Receive Correspondence

A letter has been received from Neil Gibson, the interim Chief Executive at Bucks County Council asking for the opportunity for representatives of BCC to attend a meeting of the council to discuss proposals for streamlining local government in Buckinghamshire. The Clerk will write to advise of the meeting dates. JB circulated an article from the Times. The Adam Smith Institute has said that HS2 will cost up to nine times more than similar tracks in France and should be scrapped. The institute comments it would be “economically irresponsible” to press ahead with the project because the eventual cost could rise to £80 billion.

100/16 Items of urgent business

RB & SB showed AVDC members around the village hall last week as part of an award initiative.

Items for the Link –

Meeting dates and date of Christmas switch on.

Key dates of Events at the village hall

Condolences to Kevin Upstone’s family

Village Email list information

The meeting closed at 9.40 pm

The next meeting will be held on Wednesday 12th October at 8.00 pm at Westbury Village Hall