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## Minutes of the meeting of the Parish Council held at Westbury Village Hall, on Wednesday 13<sup>th</sup> December 2017 at 8:00pm

Present: Cllr Sue Barrett (SB), Cllr Franco Capella (FC), Cllr Graeme Cook (GC), Cllr Derek Crane (DC) and Cathy Knott (Clerk). Chair James Stone (JS) joined the meeting at 8.20 pm

### Questions/comments from the public

Cllr SB chaired the meeting until Chair JS arrived. She welcomed everyone to the meeting.

### 126/17 Apologies and welcome

Apologies were received from Cllr Vicky Webb (VW)

### 127/17 To receive and approve for signature the minutes of the annual meeting of the parish council held on 15<sup>th</sup> November 2017. The minutes were approved and signed.

### 128/17 To note any matters arising from the minutes not included on this agenda for report only

The clerk reported that all actions have been dealt with except:

120/17 - Edgar Taylor's retention fee.

**ACTION: VW**

### 129/17 To accept Cllr DC's declaration of acceptance of office and register of interests

Cllr DC signed the declaration of acceptance before the clerk who duly signed and accepted his register of interests.

### 130/17 To receive declarations of interest related to business on the agenda

Cllr GC for SugaRich. Cllr SB & Chair JS for Beachborough.

### 131/17 Financial matters

#### (a) Actual v budget figures were circulated

#### (b) It was resolved that the following invoices be approved and were signed for payment:

|          |                              |         |
|----------|------------------------------|---------|
| 13.12.17 | C. Knott (salary & expenses) | £579.75 |
| 13.12.17 | S Rodwell Landscapes         | £200.00 |
| 13.12.17 | Texprep                      | £9.00   |
| 13.12.17 | AVDC dog waste               | £498.53 |

#### (c) Record the receipts:

|          |          |       |
|----------|----------|-------|
| 11.12.17 | Interest | £1.84 |
|----------|----------|-------|

#### (d) Resolve to set the budget & precept for 2018/19

Chair JS advised that he needs to discuss various items with Cllr VW before a final version is made available to be agreed upon.

It was agreed to build up a pot of money for street lighting going forward and to start a fund for the village website for updating, training etc.

### 132/17 Planning updates & applications

| Application no. | Address  | Details  | AVDC Update  |
|-----------------|--|--|--|
| 17/04381/APP    | Old Vicarage<br>Orchard Place<br>Westbury NN13 5JT | Construction of a hard surfaced tennis court with surround fencing | No objection from Parish Council but submitted concern over trees.<br>Awaiting decision. |

|                |   |   |  |
|----------------|---|---|--|
| *17/03745/APP  | Land at Biddlesden Road Westbury NN13 5JL         | Erection of up to 23 dwellings with all matters reserved other than access.                         | Approx 50 letters of objection from local residents. Paris Council objected. Awaiting decision.                      |
| 17/03745/APP   | Sugarich Biddlesden Road Westbury                 | Erection of additional storage building for raw materials and relocation of waste water lagoon      | No objection from Parish Council. Awaiting decision.   |
| 17/03707/HS2PS | Land adj to East of River Great Ouse              | Ecological Mitigation Works. Construction of ecological habitat Jan to Feb 2018                     | Approved   |
| 17/03616/APP   | Hilltop Cottage 31 Buckingham Rd NN13 5JP         | Single storey front extension, single and two storey side extension and first floor rear extension  | No objection from Parish Council. Awaiting decision.   |
| 17/03048/ACL   | Land off Brackley Road Westbury                   | Agricultural barns used for cattle, grain storage, implement store and workshop                     | Built barns differ in size and height from approved permission. No objection from Parish Council. Awaiting decision. |
| 17/02835/APP   | Land adjacent to Mill Farm Westbury               | Erection of four dwellings  | No objection from Parish Council. Extension of time to receive revised plans. Awaiting decision.                     |
| 16/04155/APP   | Former Paf Ltd Mill Lane Westbury Buckinghamshire | Erection of two flats and two maisonettes in place of the previously approved commercial (B1) units | No objection from Parish Council had no objection. Awaiting decision.  |

\*Regarding application 17/03745/APP – A meeting will be held with a Highways representative on 4<sup>th</sup> January to discuss highways issues around the planning application.

### **133/17 Update on the village website**

CK reported that the new website is now live with links to Facebook, Twitter and Hall Master. CK's training will be ongoing.

### **134/17 To consider whether to allow local businesses to be listed on the "local services" page of the new village website and agree on a guide donation**

After researching other village websites, it was resolved not to have a local services page for the time being.

### **135/17 To discuss the installation of a defibrillator at the village hall**

CK advised that Westbury Parish Hall Charity (WPHC) has recently agreed to fund half the costs associated with a defibrillator and has asked for donations from Westbury Football Club (WFC) and Westbury Cricket Club (WCC). It was agreed to chase WFC and WCC and to also ask Halse Junior Football Club and regular group leaders using the hall for a donation. **Action: CK**

Costs are expected to be in the region of £2000.00 which will include a heated cabinet, batteries, adult pads and child pads. It was resolved to have a defibrillator at the hall if funds can be met.

### **136/17 To make arrangements for the clerk's annual appraisal**

Chair JS advised that the appraisal will take place before the next meeting in January. **Action: JS/VW/CK**

### **137/17 Reports**

- a. **Play Park** – Chair JS reported that the Section 106 application has been submitted to AVDC.
- b. **Highways** – see item 132/17 above
- c. **Utilities** – Cllr GC advised that the electricity contract is due for renewal in March and is looking at other suppliers for comparison prices.  
Balfour Beatty has given a quote of £3,300.00 for structural and electrical testing of all (38) streetlights, to supply and install new type 6 isolator on three lights and to disconnect & reconnect overhead mains (which would include two visits to site). It was resolved to accept this quote if Cllr GC cannot get a better price and to ask Balfour for assurance that this work would be carried out this financial year.  
CK advised that the new dog bin on the Meadow View development hasn't been installed - she will chase. **Action: CK/GC**
- d. **Village Hall & WVHA** – Nothing to report at this time.
- e. **Community Shop & Café** – Chair JS advised that the shop has signed up a third party to support in the development and delivery of the shop & café for a trial period of three months.
- f. **Footpaths** – CK reported that Scott Rodwell (grounds maintenance contractor) has submitted a report advising that the bridge to the back of SugaRich is very rotten. CK will report to BCC. **Action: CK**
- g. **Hs2** – Chair JS reported that we have received notification from Fusion (on behalf of HS2) to advise they intend to start work on the construction of a new ecology habitat site in Westbury starting on 8<sup>th</sup> January

2018. The work is likely to take no more than three or four months to construct and is required to be completed by June. There will be periods of inactivity on the site between January and June depending on what is happening at them but busier times too. The site will have 24/7 security during construction.  
CK will chase Fusion regarding a meeting. **Action: CK**

### **138/17 Correspondence received**

An email has been received from a resident with concerns over traffic exiting the Beachborough one-way system. Cllr SB and Chair JS contacted Beachborough School who have acted to try and resolve this issue. White lines have been repainted on the exit and signs including Give Way, Pedestrian Crossing and speed limit signs for the main school and over flow car park will be installed. Work will also include removing the shed on the corner of the exit and lowering the fence to give better visibility when pulling out.

A resident has contacted the clerk to advise that he has been in touch with the Vale of Aylesbury Housing Trust (VAHT) regarding the parking bay/layby to the front of the bungalows in Orchard Place. He said VAHT have advised they own the bay (not Bucks County Council) and will provide a sign to advise that the bay is for resident use only.

A Christmas card has been received from Buckingham University along with a letter of its achievements over the last year.

An email has been received from the Director of Heyfordian Coaches, asking for a third letter to be sent to a Main Street resident regarding overgrown hedges. It was agreed that CK should write to the resident, advising that the parish council has no choice but to refer this matter to Bucks Highways if they do not cut the hedge back within 14 days (explaining that charges will apply). **Action: CK**

### **139/17 Councillor questions**

Cllr SB advised that the village hall carpark is very icy and needs a grit bin and supply of salt or ice melt. It was agreed for CK to write to WVHA asking them to purchase a bin and stock. Chair JS advised that clearing the car park could be included as part of the grounds maintenance tender as a one off item in future years.

**Action: CK**

Cllr GC advised that a road sweeper would be in the village one Monday in the New Year. He will confirm a date nearer the time and CK will circulate a village email.

**Action: GC/CK**

Cllr DC asked who the grass verges belong to around the bungalows in Orchard Place as some verges don't appear to be tended to. CK will contact VAHT.

**Action: CK**

### **140/17 Public Participation session**

No public present.

### **141/17 Close**

The meeting closed at 9.30 pm.

**The next meeting will be held on Wednesday 10<sup>th</sup> January, 8:00 pm at Westbury Village Hall**