

**Parish Office**  
**10 Orchard Place**  
**Westbury**  
**Northamptonshire**  
**NN13 5JT**

**Telephone: 01280 308580**  
**E-mail: [westburyclerk@aol.com](mailto:westburyclerk@aol.com)**  
**Web: [www.westburyvillage.org](http://www.westburyvillage.org)**



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Date: 4<sup>th</sup> June 2018  
To: All parish councillors  
From: Cathy Knott, Clerk to Westbury Parish Council

Dear Councillor,

You are hereby summoned to a meeting of Westbury Parish Council at Westbury Village Hall, Playing Field Road, Westbury, Northamptonshire, NN13 5JN on **Wednesday 13<sup>th</sup> June 2018** at 8.00 pm when the under mentioned business will be transacted.

## **AGENDA**

8.00 - 8.15 p.m. Questions or comments from the public

69/18 To receive and approve apologies for absence

70/18 To receive and approve for signature the minutes of the annual meeting of the parish council on 9<sup>th</sup> May 2018

71/18 To note any matters arising from the minutes not included on this agenda for report only

72/18 To receive declarations of interest related to business on the agenda

73/18 Finance:  
a. Financial statement  
b. To note payments received  
c. To consider invoices to be paid  
d. To receive an update from the financial controls officer

74/18 To receive planning updates and recommendations

75/18 To discuss councillor responsibilities

76/18 To review the financial regulations

77/18 To update the risk register and asset register

78/18 To receive an update on Playing Field Road/Drive, playpark and outside gym

79/18 To receive an update on the Oxfordshire County Council Rights of Way definitive map footpaths and bridleway applications

80/18 To accept councillors reports on the following areas (if there is anything to report):

- a. Play Park
- b. Highways
- c. Utilities
- d. Village Hall & WVHA

- e. Community Shop & Cafe
- f. Footpaths
- g. Hs2

81/18 Correspondence received

82/18 Councillor questions

83/18 Items for the July/August Link

84/18 Public Participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)

85/18 Close

*Cathy Knott*

**Cathy Knott**  
**Clerk to Westbury Parish Council**

**Please note, this is a public meeting and you may be filmed, recorded and published.**  
Copies of all council papers are available for download at [www.westburyvillage.org](http://www.westburyvillage.org)