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Minutes of the meeting of Westbury Parish Council held at Westbury Village Hall on Wednesday 3rd July 2019 at 8:00pm

Present: Cllr James Stone (JS), Cllr Graeme Cook, Cllr Mark Willis (MW), Cllr Cath Young (CY), Cllr Katy Wintour (KW), Cathy Knott (Clerk) and one member of the public.

87/19 Questions/comments from the public

None received.

88/19 To receive apologies for absence

Apologies accepted from Cllr Lindsay Webster (LW) and Cllr Vicky Webb (VW).

89/19 To receive and approve for signature the minutes of the meeting held on 12th June 2019.

The minutes were approved and signed.

90/19 To note any matters arising from the minutes not included on this agenda for report only

81/19 Cllr GC is chasing Weston Power for a new certificate. Cllr CY will circulate the neighbourhood plan locality grant application questions to councillors, for input in order for us to apply for funding.

91/19 To receive declarations of interest related to business on the agenda

None received.

92/19 To formally co-opt Katy Wintour onto the council and accept her declaration of acceptance

It was resolved to co-opt Katy onto the council. She signed her declaration of acceptance before the clerk who also duly signed.

93/18 Financial matters

(a) Financial statement

(b) Payments received

(c) Invoices to be paid

BANK BALANCES	£
Current	2,803.83
Business	25,009.25
TOTAL	27,908.33

Invoices paid since the last meeting	£	VAT	£
Robin Bone (for marquee) to be reimbursed by WPHC	783.97		152.82
Invoices approved for payment			
C. Knott (June salary & expenses)	595.00		0
Barbara Osborne (PAYE service)	64.50		0
Balfour Beatty (repairs x 4)	201.63		40.33
Scott Rodwell (mowing)	302.42		0

94/19 Planning updates & applications

Application	Address	Details	AVDC Update
18/03828/AOP Amended 17.04.19	Land at Biddlesden Road	Erection of up to 13 residential dwellings with all matters reserved other than access	Parish Council: Objection submitted 28.11.18 AVDC: Awaiting decision

Application Ref: 18/00675/APP Appeal Ref: 19/00009/FTHA	The Stables Brackley Road Westbury	Insert window into south facing wall	Appeal lodged with the Secretary of State against AVDC's decision
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95/19 To review the financial regulations

It was resolved that no changes were needed.

96/19 To adopt the freedom of information and model publication policies

It was resolved to adopt both policies. The clerk will put them on the website.

97/19 To discuss councillor responsibilities

Chairman JS advised on the areas needing to be covered and it was agreed he would review the roles over the summer. Cllr KW indicated she would be happy to take on responsibility for the playpark and assist the clerk with social media.

Action: JS/CK

98/19 To provide information on speed watch and discuss the way forward

The clerk has been in contact with the Thames Valley Police volunteer covering speed watch in our area, who has advised she will come out and survey the sites we feel have the most issues and then will arrange training. The equipment will be borrowed from Buckingham LAF and cost is minimal. We will also need to notify our insurers to make sure cover is in place. CK will try to garner village interest and get a team of people together.

Action: CK

99/19 To accept councillors reports on the following areas (if there is anything to report):

- a. **Play Park (JS)** continues to be well used. Just one job outstanding; the gates still need to be painted.
- b. **Highways (GC)** Paul Foot has taken over from Dave Smith at Bucks Highways and Cllr GC has been trying to contact him to discuss issues in Westbury including blocked and sinking drains.
- c. **Utilities (GC)** all faulty lights reported have now been repaired. Cllr GC is chasing Weston Power for a new certificate, showing reduced energy so that we start to see savings.
- d. **WVHA & WCS (VW)** two big events are happening this month. On Friday 12th July Brackley Wind Ensemble have a programme of lively music to suit all ages and tastes. This is a free event and Westbury Café will be offering a pre-order service for a hot meal (including vegetarian option) at £5.00 per head and the bar will have a range of drinks including real ale.
On Friday 26th July, Westival kicks off with an evening of live music at the hall, including a BBQ and drinks. On Saturday 27th from midday until 5 pm will be the main Westival event.
- e. **Neighbourhood plan (CY)** the application for a locality grant will be circulated to councillors and Cllr CY will ask Neil Homer to assist us in getting the information together for submission.
- f. **Footpaths** the chairman (Cllr JS) advised that he and CK had been in discussions with Beachborough School to try and support them with footpath issues on school land (especially whilst the matter of the modification of footpaths 30, 31 and 32 are still being investigated). A joint letter has been written (by the parish council and Beachborough) that will be delivered to every household in Westbury, making parishioners aware of where they can and can't walk on school land.
- g. **Hs2 (JS)** following the meeting that took place between HS2's land agents (Carter Jonas), parish councillors, members of Westbury Cricket Club and Ian Towner (WVHA Chairman) to discuss the notice of temporary possession for the playing field, we have been notified that HS2 *do not* intend to take possession of our land at this time because they will be using the neighbouring field.
- h. **Action plan (CK)** No new updates.

Action: CY

100/19 Correspondence received

- HS2 notification of utility works on Featherbed Lane.
- AVDC review of polling districts and polling places.

101/19 Councillor questions

- Cllr KW would like to attend 'new councillor' training. The clerk will let her have dates.
- Cllr CY advised that the hedge still hasn't been cut back at the top of Mill Lane (covering the road sign). Chair JS advised he would give it a trim.

102/19 Public Participation session

A resident expressed her ongoing concerns regarding the grass verge at the crossroads leading onto Biddlesden Road. Cllr GC will bring up the frequency of cuts with Paul Foot (Bucks Highways) as four cuts per year just isn't enough at this very dangerous and busy junction.

Action: GC

103/19 Close

Chairman JS thanked councillors for attending tonight and thanked May for her support. He advised there is no meeting in August and wished everyone an enjoyable summer.

The meeting closed at 8.45 pm

The next meeting will be held on Wednesday 11th September at 8.00 pm at Westbury Village Hall.

DRAFT