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## Minutes of the meeting of Westbury Parish Council held at Westbury Village Hall on Wednesday 12<sup>th</sup> February 2020 at 8:00pm

Present: Cllr James Stone (JS), Cllr Vicky Webb (VW) and Cllr Cath Young (CY), Cllr Katy Wintour (KW), Cllr Lindsay Webster (LW), Cathy Knott (Clerk) and three members of the public.

### Questions/comments from the public

A resident thanked the council for reporting the overgrown hedge at Grainge Close to AVDC, which has now been actioned.

Christian Pritchard (Beachborough Headmaster) and Sue Barrett (Chair of Governors) have been looking at ways the school is able to support the younger residents of Westbury and would like to offer an experience evening once per term (starting in the summer term). In order to have a better understanding of the youth demographic in Westbury Sue has put together a survey which the clerk has circulated to parishioners.

Chairman JS thanked Christian and Sue for this kind offer.

### 16/20 To receive apologies for absence

Apologies accepted from Cllr Graeme Cook (GC).

### 17/20 To receive and approve for signature the minutes of the meeting held on 22<sup>nd</sup> January 2020. The minutes were approved and signed.

### 18/20 To note any matters arising from the minutes not included on this agenda for report only

147/19 - Cllr GC has removed the broken wobble board which is currently being mended. **Action: GC**

158/19 - Cllr GC has instructed Balfour Beatty to replace (phase 3 & 4) streetlights. Delivery/installation will be within ten weeks.

All other matters are either on the agenda or are being dealt with.

### 19/20 To receive declarations of interest related to business on the agenda

None received.

### 20/20 Financial matters

#### (a) Financial statement

#### (b) Payments received

#### (c) Invoices to be paid

#### (d) To receive a report from the internal controls councillor

BANK BALANCES	£
Current	5,651.53
Business	23,228.33
<b>TOTAL</b>	<b>28,879.86</b>

Income		VAT £
interest	1.02	
Reimbursement from WPH Charity for Fridge Freezer Direct Ltd	1118.25	
Reimbursement from WPH Charity for CloudyIT Ltd	1014.41	
<b>Invoices paid since the last meeting</b>		
C. Knott (AVDC planning fee for discharge of conditions)	116.00	0
C. Knott (Neighbourhood plan expenses for call for sites)	64.83	12.97
<b>Invoices approved</b>		
C. Knott (Jan salary)	520.00	0
Texprep (Remembrance Service sheets)	27.40	0
O'Neil Homer (NP consultants fee)	915.00	183.00

Maddie Coxhill (amendments to website)	92.00	0
OPUS (direct debit) streetlight electric	100.17	5.01
Fridge Freezer Direct Ltd (to be reimbursed by WPH Charity)	1118.25	223.65
CloudyIT Ltd (to be reimbursed by WPH Charity)	1014.41	202.88

### To receive a report from the internal controls councillor

Cllr KW confirmed that she had checked the following information:

Bank balances; as stated in the minutes.

Cash book entries agree with the items noted in the minutes.

The forecast planned spend remains within our precept budget limits.

## 21/20 Planning updates & applications

Application	Address	Details	AVDC Update
19/02652/APP 19/02653/APP & 19/02654/APP	Mill Farm Mill Lane Westbury	Erection of straw, hay and fodder barn. Extension to cattle barn x 2	Parish Council: No objection <b>AVDC: awaiting decision</b>
20/00055/APP	Manor Farm House, Main Street, Westbury	Demolish existing two garages and erect building to accommodate 2 garage bays, workshop and ancillary accommodation to include boot room, home office and home gym	Parish Council: No objection <b>AVDC: awaiting decision</b>

## 22/20 To provide an update on the HS2 community grant fund

The Chairman and clerk explained that we still need to meet two conditions before funds can be released;

- to apply for a discharge of conditions for floodlighting (relating to the planning permission for the village hall in 2014) - an application has been submitted to AVDC.
- and to provide evidence of section 106 match funding. This is causing an issue as the original S106 application was amended and a deed of variation should have been drawn up. This is now in the hands of a senior lawyer at AVDC but we hope to have a resolution soon. In the mean time we have been busy collecting three quotes for each area of the project so that we are ready to proceed as soon as we have met the conditions.

## 23/20 To provide information about parish council elections in May

The clerk advised that Parish Council elections will take place on 7<sup>th</sup> May, at the same time as the unitary elections for the new Buckinghamshire Council and the Police & Crime Commissioner elections.

Notice of the election will be published on 31<sup>st</sup> March when the period for nominations commences. The deadline for nominations will be 4 pm on 8<sup>th</sup> April when applications must be handed in by hand to AVDC at The Gateway in Aylesbury. The clerk will be supplied with nomination forms. If more than seven people are nominated there will be an election, otherwise it's business as usual and councillors (who have been nominated) will automatically become elected members. More information can be found on the electoral commission website: <https://tinyurl.com/u2r73lk>

If you would like to do something positive for your community and are interested in joining this very active parish council, more information can be found on the village website or from the clerk (westburyclerk@aol.com).

<https://westburyvillage.co.uk/westbury-parish-council/>

## 24/20 To accept councillors reports on the following areas (if there is anything to report):

- Play Park (KW)** nothing to report at this time.
- Highways (GC)** JS advised that the blocked drain on Main Street, that was cleaned out by TfB last month is blocked again so needs further investigation. **Action: CK/GC**
- Utilities (GC)** Cllr GC has been looking at a better electricity deal as our contract comes to an end next month. His broker has advised that the best deal is a two-year fixed contract with OPUS energy. JS proposed that we should instruct OPUS as this would save us the most money in the long run when the replacement programme is complete and all our lights are LED. Councillors unanimously agreed. **Action: GC**
- WVHA & WCS (VW)** Volunteers are needed for the VE Day event. If you can help please contact Ian & Lorraine Towner at [ianatwerner@hotmail.com](mailto:ianatwerner@hotmail.com). All events can be viewed on the village website at: <https://westburyvillage.co.uk/events/> and information and booking details for all classes and activities can be viewed at: <https://westburyvillage.co.uk/clubs-and-activities/>.

Westbury Shop & Café have been trialling pizza and pie nights which have proven popular. The next pizza night will be on Friday 13<sup>th</sup> March.

JS reported that Westbury Parish Hall Charity is funding the installation of new broadband equipment at the hall which will provide better coverage (including outside areas) and dedicated visitor wi-fi that is regulated

and filtered. This will be a two-stage process with installation and use on the existing BT line until the BT contract ends in June. WVHA and WCS will take on the monthly payments going forward.

- e. Neighbourhood plan (CY)** A call for sites has gone out to 48 land owners and findings will be discussed at the next steering group meeting on 19<sup>th</sup> February, along with other evidence that is being collated. A (free) village breakfast is being organised for Sunday 29<sup>th</sup> March to consult with villagers. Invitations to follow.
- f. Footpaths (VW)** VW has tried to make contact Alex Humphries (ROW officer at Oxfordshire County Council) as we should have had an official hearing this month. VW has agreed to assist with revamping the historical walk booklet (which forms part of our HS2 funding project). **Action: VW**
- g. Hs2 (LW)** JS, LW and CK will be attending a meeting on 18<sup>th</sup> February to receive information from Fusion and HS2. There will also be a community drop in event at the village hall on 18<sup>th</sup> March; invitations to follow.
- h. Action plan (CK)** no new updates.

#### **25/20 Correspondence received**

- Citizens Advice Aylesbury Vale have written asking for a donation. Councillors were in agreement not to donate.
- PCSO Alex Ridley from Buckingham Neighbourhood Policing Team asked to have a drop-in session in Westbury to provide local people with crime prevention advice. Westbury Community Shop & Café kindly hosted the drop-in on Tuesday morning.
- Email received from South Central Ambulance Service NHS Foundation Trust regarding the defibrillator and confirmation of details held. A 'save a life' APP can be downloaded onto iphones (soon to be available on android), showing where your nearest defibrillator is: <https://apps.apple.com/gb/developer/south-central-ambulance-service-nhs-foundation-trust/id1086609514>
- Chairman JS reported that a property had been broken into over the weekend in Mill Lane. The Police have been very helpful. Please remain vigilant at all times.

#### **26/20 Items for April Link**

Dates of meetings  
VE Day information  
Dog fouling notice  
Westival date

#### **27/20 Councillor questions**

Cllr CY asked if Treebanks could be reseeded. JS will ask Scott Rodwell for a quote and look into the possibility of using grasscrete. **Action: JS**

#### **28/20 Public Participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)**

Christian Pritchard advised that as dog fouling has been mentioned, he'd like to add that this is still an ongoing issue on the Beachborough playing fields. CK will look into another campaign to see if that will help. A resident advised that the footpath up from Greenfinches is still a real mess and ideally needs to be repaved. CK will chase her last report to BCC.

#### **29/20 Close**

The meeting closed at 8:50 pm.

**The next meeting will be held on Wednesday 11<sup>th</sup> March at 8.00 pm at Westbury Village Hall.**

**APPROVED BY JAMES STONE, CHAIRMAN AT THE MEETING ON Wednesday 11<sup>th</sup> March 2020**