

Parish Office
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Date: 3rd June 2020
To: All parish councillors
From: Cathy Knott, Clerk to Westbury Parish Council

Dear Councillor,
You are hereby summoned to the virtual meeting of Westbury Parish Council via Zoom on **Wednesday 10th June at 3.00 pm** when the under mentioned business will be transacted:

To join the Zoom Meeting:

<https://us02web.zoom.us/j/83226317235?pwd=a29lbGJ5SUhIZ1I4aEF5SRjVIMU4wUT09>

Meeting ID: 832 2631 7235

Password: 436106

AGENDA

72/20 Questions or comments from the public

73/20 To receive apologies for absence and welcome

74/20 To receive and approve for signature the minutes of the annual meeting of the parish council held on 13th May 2020

75/20 To note any matters arising from the minutes not included on this agenda for report only

76/20 To receive declarations of interest related to business on the agenda

77/20 Finance:

- Financial statement
- To note payments received
- To consider invoices to be paid
- To receive an update from the internal controls' councillor

BANK BALANCES (as at 03.06.20)	£
Current	1,725.57
Business	24,471.47
TOTAL	26,197.04

Invoices paid since the last meeting		VAT £
Fenton Timber (picnic benches for WCS to be reimbursed by WPHC)	949.75	189.95
Nisbets (recycling bins invoice for WCS to be reimbursed by WPHC)	459.99	91.99
OPUS (electricity direct debit)	105.94	5.30
Income received since the last meeting		
Bank interest	0.83	
Reimbursement from WPHC for Fenton Timber (chq rec'd but not yet paid in)	949.75	
Invoices to be approved		
C.Knott (June salary & HMRC tax)	546.31	0
C.Knott (stationary plus new website expenses -SiteGround)	58.15	11.08
James Stone (strimmer PPE)	18.89	0
Maddie Coxhill (website - site review and updates)	184.00	0

78/20 To receive planning updates and recommendations (as at 27.05)

Application	Address	Details	AVDC Update
19/02652/APP 19/02653/APP & 19/02654/APP	Mill Farm Mill Lane Westbury	Erection of straw, hay and fodder barn. Extension to cattle barn x 2	Parish Council: No objection. AVDC: awaiting decision
20/00496/APP	Land Off Biddlesden Road Westbury	Erection of 7 dwellings and associated works	Parish Council: objection AVDC: awaiting decision

79/20 To note Buckinghamshire Council's new guidance on parish and town council's involvement in planning applications

80/20 To provide an update on the HS2 community environment fund

81/20 To approve the updated risk schedule and Equality & Diversity policy

82/20 To discuss updating the village website and the new accessibility regulations coming into force on 23rd September

83/20 To accept councillors reports on the following areas (if there is anything to report):

- a. Play Park
- b. Highways
- c. Utilities
- d. WVHA & WCS
- e. Neighbourhood plan
- f. Footpaths
- g. Hs2
- h. Action plan

84/20 Correspondence received (as at 03.06.2020)

- COVID-19 updates from Buckinghamshire Council
- Numerous communications regarding fly-tipping
- Concerns over giant hogweed

85/20 Councillor questions

86/20 Public Participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)

87/20 Close

Cathy Knott

Cathy Knott

Clerk to Westbury Parish Council

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of all council papers are available for download at www.westburyvillage.co.uk