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Date: 2nd September 2020
To: All parish councillors
From: Cathy Knott, Clerk to Westbury Parish Council

Dear Councillor,

You are hereby summoned to the virtual meeting of Westbury Parish Council at Westbury Village Hall at 8.00 pm on **Wednesday 9th September at 8.00 pm** when the under mentioned business will be transacted:

Members of the public

If you would like to attend, please contact the clerk to register in advance of the meeting (for track and trace purposes).

AGENDA

- 103/20** Questions or comments from the public
- 104/20** To receive apologies for absence and welcome
- 105/20** To receive and approve for signature the minutes of the virtual meeting of the parish council held on 22nd July 2020
- 106/20** To note any matters arising from the minutes not included on this agenda for report only
- 107/20** To receive declarations of interest related to business on the agenda
- 108/20** Finance:
- a. Financial statement**
- Current account: £3,814.51
Business account: £19,473.87

b. To note payments received since the last meeting

Interest (July/Aug)	1.48
Grant (from Bucks Council Community Boards)	500.00
Grant (from WPHC for climbing wall)	550.00

Invoices paid since the last meeting (approved out of council on 17.08.2020)

C. Knott (clerk salary)	541.51
HMRC (tax)	4.80
C. Knott expenses	100.30 (VAT 20.07)
S.Rodwell (mowing)	181.77
OPUS (street light electricity DD)	74.51 (VAT 3.73)
Lindsay Webster (training fee)	41.55
PKF Littlejohn (audit fee)	200.00 (VAT 40.00)
The Warehouse (climbing wall)	550.00 (VAT 110.00)

c. To consider invoices to be paid £

C. Knott (clerk salary & HMRC tax)	546.31
C. Knott expenses	100.00
Balfour Beatty (replacement lamps)	5,370.37 (VAT 1,074.07)
WCS (picnic boxes/CB grant)	185.00
Westworks (craft boxes/CB grant)	TBC

- d. To receive an update from the internal controls' councillor
- e. Annual audit; to approve the end of year accounts and to note the external auditors report

109/20 To receive planning updates and recommendations

Application 20/00496/APP: Land Off Biddlesden Road Westbury. Erection of 7 dwellings and associated works.

Parish council decision: objection. AVDC decision: awaiting decision

Appeal notification: 20/00030/REF: Field Barn Farm, Fulwell Road, Westbury. Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of an agricultural building into two dwellings.

110/20 To approve meeting dates for 2021

111/20 To provide an update on the HS2 Community Environment Fund

112/20 To provide an update on the village website

113/20 To provide an update on summer activities

114/20 To accept councillors reports on the following areas (if there is anything to report):

- a. Play Park
- b. Highways
- c. Utilities
- d. WVHA & WCS
- e. Neighbourhood plan
- f. Footpaths
- g. Hs2
- h. Action plan

115/20 Correspondence received

- Buckinghamshire Council updates
- Parking issues – Mill Lane & village hall
- Fusion – delay to archaeological works at Grove Hill Farm
- Thames Valley Police Crime Bulletin
- Notification of antisocial behaviour

116/20 Councillor questions

117/20 Items for the Link

118/20 Public Participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)

119/20 Close

Cathy Knott

Cathy Knott
Clerk to Westbury Parish Council

Please note, this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available for download at www.westburyvillage.co.uk