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Date: 6<sup>th</sup> January 2021  
To: All parish councillors  
From: Cathy Knott, Clerk to Westbury Parish Council

Dear Councillor,

You are hereby summoned to the virtual meeting of Westbury Parish Council on **Wednesday 13<sup>th</sup> January 2021 at 8.00 pm** when the under mentioned business will be transacted:

***To join the Zoom Meeting:***

<https://us02web.zoom.us/j/87068036529?pwd=M0FqNEgzK1Qya21NWlh4WXpQVmVZUT09>

Meeting ID: 870 6803 6529

Passcode: 552944

## **AGENDA**

**1/21 Questions or comments from the public**

**2/21 To receive apologies for absence and welcome**

**3/21 To receive and approve for signature the minutes of the meeting of the parish council held on 25<sup>th</sup> November 2020**

**4/21 To note any matters arising from the minutes not included on this agenda for report only**

**5/21 To receive declarations of interest related to business on the agenda**

**6/21 Finance:**

**a. Financial statement**

Current account: £2,872.78

Business account: £12,715.02

**b. To note payments received since the last meeting £**

Interest (December)	0.17
HS2 (1 <sup>st</sup> claim)	20,068.00
HS2 (2 <sup>nd</sup> claim)	1,484.00

**invoices paid since the last meeting**

C. Knott (clerk salary)	541.51
HMRC (tax)	4.80
Barbara Osborne (PAYE service)	66.00
C. Knott (expenses)	166.46
S. Rodwell (mowing expenses)	146.77
Buckinghamshire Council (dog waste service)	442.89 (VAT £88.58)
Open Space Concepts (for HS2 project gazebo 1 <sup>st</sup> payment)	21,939.50 (VAT 4,387.90)
OPUS (streetlight electricity)	102.49 (VAT 5.12)

**c. To consider invoices to be paid (as at 05.01.21)**

C. Knott (clerk salary and HMRC tax)	546.31
Buckinghamshire Council (playpark bin service)	63.27 (VAT 12.65)
Horizon Treecare	410.00 (VAT 82.00)

**d. To approve the budget and precept for 2021.22**

## **7/21 To receive planning updates and recommendations:**

**Application 20/00496/APP:** Land Off Biddlesden Road Westbury. Erection of 7 dwellings and associated works.

**Parish council decision: objection - comments to be submitted by 15.01.20**

**AVDC decision: awaiting decision**

**Application 20/03051/APP:** Manor Farm House Main Street, Westbury. Proposed single storey rear part end extension with associated internal and external works.

**Parish council decision: no objection. AVDC decision: amended plans submitted 16.12.20 – awaiting decision.**

**Application 20/04002/APP:** SugaRich, Biddlesden Road, Westbury; variation of Condition 2 on application 17/03745/APP - It is necessary to reposition the lagoon to allow space to incorporate a reed bed to clean the water before it is discharged into the adjacent water course.

**Parish council decision: no objection. AVDC decision: awaiting decision**

## **Application 20/03632/APP – withdrawn**

**Application 20/04393/APP** Mill Farm, Mill Lane, Westbury. Proposed erection of two dwellings.

**Parish council decision: to be confirmed - comments to be submitted by 21.01.21**

**AVDC decision: awaiting decision**

## **8/21 To seek approval to subscribe to Scribe accounting package**

## **9/21 To approve Tree Solutions quote for pruning (action from tree survey)**

## **10/21 To accept councillors reports on the following areas (if there is anything to report):**

- a. Play Park
- b. Highways
- c. Utilities
- d. WVHA & WCS
- e. Neighbourhood plan (on hold until April 2021)
- f. Footpaths
- g. Hs2
- h. Action plan

## **11/21 Correspondence received**

- Mill Lane traffic and parking issues
- Buckinghamshire Council updates

## **12/21 Councillor questions**

## **13/21 Items for the February Link**

**14/21 Public Participation session** (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)

## **15/21 Close**

*Cathy Knott*

**Cathy Knott**

**Clerk to Westbury Parish Council**

*Please note, this is a public meeting and you may be filmed, recorded and published.*

*Copies of all council papers are available for download at [www.westburyvillage.co.uk](http://www.westburyvillage.co.uk)*