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## Minutes of the virtual meeting of Westbury Parish Council held at 8.00 pm on Wednesday 10<sup>th</sup> February 2021 via Zoom

Present: Chairman James Stone (JS), Vice-chairman Graeme Cook (GC), Cllr Vicky Webb (VW), Cllr Cath Young (CY), Cllr Katy Wintour (KW), Cllr Lindsay Webster (LW), Cathy Knott, clerk (CK) and County Councillor Charlie Clare (for item 16/21)

### 16/21 Questions or comments from the public

Cllr Clare advised he had been involved in discussions regarding the proposed pedestrian refuge for planning application 20/00496/APP and hoped there was a good outcome. He said HS2 is picking up pace and Buckinghamshire Council is holding them to task making sure they follow correct procedure at all times. He advised Community Boards are accepting applications for funding for small projects.

The chairman advised of outstanding highways issues which Cllr Clare said he and Cllr Fealey would follow up on.

### 17/21 To receive apologies for absence and welcome

Apologies accepted from County Councillor Patrick Fealey. The chairman welcomed everyone and thanked them for attending.

### 18/21 To receive and approve for signature the minutes of the meeting of the parish council held on 13<sup>th</sup> January 2021.

The minutes were approved and virtually signed.

### 19/21 To note any matters arising from the minutes not included on this agenda for report only

97/20 OPUS complaint – JS & GC have been unable to meet but will aim to get together asap. **Action: JS/GC**  
10/21 Footpaths - Cllr VW is waiting to hear back from Oxfordshire County Council regarding the Mixbury DMMO case.  
11/21 Mill Lane traffic issues – Beachborough School will be changing the single gate entrance (to the lower carpark) to a double gate, which will enable cars to access the carpark whilst others may be waiting to exit. This will hopefully alleviate the queuing along Mill Lane itself. They are also looking to add additional signage reminding people to give way to oncoming traffic. It is hoped that works will commence during the continued lockdown or in the Easter holidays.

### 20/21 To receive declarations of interest related to business on the agenda

Cllr GC for item 22/21 planning application 20/04002/APP and 31/21.

### 21/21 Finance:

#### a. Financial statement

Current account: £ 7,835.18

Business account: £12,715.24

#### b. To note payments received since the last meeting £

Interest (Jan and Feb)	0.22
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#### c. Invoices approved

C. Knott (clerk salary & HMRC tax)	541.51
HMRC	4.80
C. Knott (fee Bucks Council for address amendment at VH)	94.00
SCRIBE (accounting software)	485.00 (VAT 97.00)
Greenbarnes (notice board for historical trail using HS2 funds)	1,484.21 (VAT 296.84)
Greenbarnes (additional payment for graphics typo on notice board)	100.00 (VAT 20.00)

#### d. To receive an update from the internal controls' councillor

Cllr KW confirmed that she had checked the following information and there were no discrepancies:

- Bank balances; as stated in the minutes.
- Cash book entries agree with the items noted in the minutes.
- The forecast planned spend remains within our precept budget limits.

**22/21 To receive planning updates and recommendations:**

**Application 20/00496/APP:** Land Off Biddlesden Road Westbury. Erection of 7 dwellings and associated works.

**Parish council decision: objection. AVDC decision: awaiting decision**

**Application 20/03051/APP:** Manor Farm House Main Street, Westbury. Proposed single storey rear part end extension with associated internal and external works.

**Parish council decision: no objection. AVDC decision: APPROVED**

**Application 20/04002/APP:** SugaRich, Biddlesden Road, Westbury; variation of Condition 2 on application 17/03745/APP - It is necessary to reposition the lagoon to allow space to incorporate a reed bed to clean the water before it is discharged into the adjacent water course.

**Parish council decision: no objection. AVDC decision: awaiting decision**

**Application 20/04393/APP** Mill Farm, Mill Lane, Westbury. Proposed erection of two dwellings.

**Parish council decision: no objection with note requesting a footpath through the farm.**

**AVDC decision: awaiting decision**

**23/21 To discuss Footpath WBB/16/2 relating to application 17/02835/APP - land adjacent to Mill Farm**

Complaints have been received from various people after being shouted at for using the footpath adjacent to the new houses leading up to the village hall carpark. Cllr VW has spoken to the developer who claims the path is not public but a private path for residents' use only. It has been noted that the location where the path should be has been diverted, partially fenced off and made into a private drive for plot number 3. It was agreed this should be reported to Buckinghamshire Council.

**Action: VW**

**24/21 To discuss future maintenance of the leylandii hedge behind the village hall**

Councillors agreed this needed to be addressed but we should firstly look at costs associated with trimming the height and width and also removing it altogether and replacing it with something more suitable, before making a decision on the best way forward. Costs incurred would need to come from other sources such as Westbury Parish Hall Charity and WVHA. Nesting season is between February and August so it was agreed to revisit later in the year.

**25/21 To discuss parking signage for the playpark and village hall carpark**

Councillors unanimously approved a budget of £120 for two Heron signs to be attached to the playpark fence advising that the gravel area is private parking for residents only and visitors to the playpark should use the village hall carpark.

**Action: JS**

Regarding signage for the village hall carpark, it was agreed not to put any further signs up but to monitor and report any issues regarding vehicles belonging to HS2 staff.

**26/21 To approve a suitable location at the village hall for the historic trail notice board**

Cllr VW and the clerk will scope out the best location and circulate an email to councillors asking for approval.

**Action CK/VW**

**27/21 To provide information about parish council elections in May**

The elections will go ahead on 6<sup>th</sup> May. The deadline for receipt of nomination papers at Buckinghamshire Council is 4 pm on 8<sup>th</sup> April; the clerk will circulate papers to councillors and promote for candidates via the website, Facebook and village email.

**28/21 To respond to Buckinghamshire Council's Parish Charter survey**

Buckinghamshire Council aims to strengthen the relationship between town and parishes and the unitary authority and the charter sets out the commitment of both the principle authority and local councils to working together, the joint principles and respective roles, responsibilities, and expectations. It was agreed that the clerk would respond to the survey on behalf of the whole council.

**Action: CK**

**29/21 To accept councillors reports on the following areas (if there is anything to report):**

- a. Play Park** – KW reported that the park continues to be very popular.
- b. Highways** – GC has sent the list of outstanding issues to TfB and will forward the information to county councillors Clare and Fealey.
- c. Utilities** – GC advised that Western Power has fixed streetlight no. 3 on the Brackley Road.
- d. WVHA & WCS** – The hall is currently closed due to lockdown but has a new door alarm system in place. WCS continues to provide a great service to the village and surrounding areas.

- e. **Neighbourhood plan** – on hold until April 2021. A consultation on further modifications to VALP (Vale of Aylesbury Local Plan) closed this week and it is intended that the plan will be adopted as soon as possible during 2021. More information can be found at: <https://www.aylesburyvaledc.gov.uk/section/valp-examination>
- f. **Footpaths** – VW advised that the new owners of Manor Cottage would like to relocate the gate on their drive and replace it with electric gates. Because this will cause issues to residents of Littleworth cottages (as their bins are collected from this area), she will contact the owner to discuss it with them and also mention the maintenance of the footpath running down the back of School Close. Cllr VW also advised that the small piece of land to the left (just before the gates to the drive) is still owned by Bloor Homes and should have been handed over to the parish council. The chairman still has the original documents for this area so will look them out and Cllr VW and the clerk will write to Bloor Homes. **Action: VW/JS/CK**
- g. **Hs2** – the chairman, clerk and Cllr LW attended an informative virtual meeting on Tuesday evening with members from Fusion and EKFB. An update was provided on the planting and fencing programme (which should be completed by 19<sup>th</sup> February). They advised of upcoming night time closures on the A43 southbound between the BP garage and Whitfield turn (which the clerk will circulate once confirmation is received), and gave information on the North and South compounds on the A422, projected vehicle movements, employment and education programmes available and keeping rights of way open.
- h. **Action plan** – no changes.

### 30/21 Correspondence received

- Buckinghamshire Council updates – circulated via village email.
- Email from landowner advising of pollution on footpath WBB/10/2 (from the Church to Fulwell Road) – the clerk has notified Bucks Rights of Way team.
- Parking issues on Playing Field Road – the clerk has written to all concerned.
- HS2 Notice of work at Finmere Bridge, A4421 – circulated via village email and on website at <https://westburyvillage.co.uk/full-steam-ahead-on-hs2/>
- Buckingham Council letter regarding updating the postal address for the village hall – it was agreed to pay £94.00 to amend the address.

### 31/21 Councillor questions

Cllr VW advised that a couple of residents had contacted her recently regarding the odour coming from SugaRich. Cllr GC will action this.

A car has been left in the ditch off Fulwell Road. Although the Police are aware it hasn't moved so the clerk will report it on fix-my-street.

The chairman asked the clerk to contact Buckinghamshire Council to ask whether we're able to make a suggestion on what to call the road once it has been adopted. **Action: CK**

### 32/21 Items for the March Link

Details of the next meeting, becoming a parish councillor, HS2 updates, lambing season notice for dog owners, fix-my-street details and keeping in touch information.

### 33/21 Public Participation session *(Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)*

No public present.

### 34/21 Close

The meeting closed at 9.45 pm.

**The next meeting of the council will be held via Zoom on Wednesday 10<sup>th</sup> March 2021 at 8.00 pm. If you would like to attend, please notify the clerk prior to the meeting.**

**Signed: James Stone**

**Dated: 10<sup>th</sup> March 2021**