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Date: 14<sup>th</sup> April 2021  
To: All parish councillors  
From: Cathy Knott, Clerk to Westbury Parish Council

**Dear Councillor,**

**You are hereby summoned to the virtual extraordinary meeting of Westbury Parish Council on Wednesday 21<sup>st</sup> April 2021 after the Annual Parish Meeting at 8.00 pm when the under mentioned business will be transacted:**

To join the Zoom Meeting:

<https://us02web.zoom.us/j/89139246019?pwd=c0xMM0NidnkclkrNVhoYkdYamhNZz09>  
Meeting ID: 891 3924 6019 / Passcode: 917704

## AGENDA

**52/21 Questions or comments from the public**

**53/21 To receive apologies for absence and welcome**

**54/21 To receive and approve for signature the minutes of the meeting of the parish council held on 10<sup>th</sup> March 2021**

**55/21 To note any matters arising from the minutes not included on this agenda for report only**

**56/21 To receive declarations of interest related to business on the agenda**

**57/21 Finance:**

**a. Financial statement (as at 13.04.21)**

Current account: £ 1,854.76

Business account: £ 12,715.45

**b. To note payments received since the last meeting £**

Interest 0.11

**c. To note payments made since the last meeting (agreed via email)**

Community Action Suffolk (annual insurance premium)	1,446.28
Play Inspection Co (annual playpark inspection)	67.50 (VAT 13.50)
C. Knott (clerk salary)	561.83

**To consider invoices to be paid (as at .21)**

HMRC (tax – clerks' salary)	3.60
C. Knott (expenses)	168.90 (VAT 18.79)
Barbara Osborne (PAYE service)	66.00
SLCC membership fee (shared with Evenley PC)	83.00
OPUS (streetlight electricity – direct debit)	99.45 (VAT 4.97)
ICO (data protection fee – direct debit)	35.00

**58/21 To receive planning updates and recommendations:**

**Application 20/00496/APP:** Land Off Biddlesden Road Westbury. Erection of 7 dwellings and associated works.  
**Parish council decision: objection. AVDC decision: awaiting decision**

**Application 20/04002/APP:** SugaRich, Biddlesden Road, Westbury; Erection of an additional storage building for raw materials and relocation of the waste water lagoon 17/03745/APP (variation of conditions 2, 4 and 6 - reposition of lagoon)

**Parish council decision: to be decided**

**AVDC decision: awaiting decision**

**59/21 Proposal to purchase an outdoor Tommy figure for the village and agree on a location**

**60/21 Proposal to purchase a larger bin for the park (or two) and decide whether to instruct Buckinghamshire Council to empty two bins weekly**

**61/21 To accept councillors reports on the following areas (if there is anything to report):**

- a. Play Park
- b. Highways
- c. Utilities
- d. WVHA & WCS
- e. Neighbourhood plan (on hold until April 2021)
- f. Footpaths
- g. HS2
- h. Action plan

**62/21 Correspondence received**

- Buckinghamshire Council updates
- Oxford to Cambridge expressway cancelled
- HS2 updates
- Playpark bin complaints

**63/21 Councillor questions**

**64/21 Items for the May Link**

**65/21 Public Participation session** (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)

**66/21 Close**

*Cathy Knott*

**Cathy Knott**

**Clerk to Westbury Parish Council**

*Please note, this is a public meeting and you may be filmed, recorded and published.  
Copies of all council papers are available for download at [www.westburyvillage.co.uk](http://www.westburyvillage.co.uk)*