

Parish Office
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Date: 5th May 2021
To: All parish councillors
From: Cathy Knott, Clerk to Westbury Parish Council

Dear Councillor,

You are hereby summoned to the annual meeting of Westbury Parish Council on Wednesday 12th May 2021, 8.00 pm at Westbury Village Hall, Playing Field Road, Westbury, NN13 5LA when the under mentioned business will be transacted:

AGENDA

67/21 To elect a chairman for 2021/22 and receive the chairman's declaration of acceptance of office

68/21 To receive apologies for absence

69/21 To elect a vice chairman for 2021/22

70/21 To receive all councillors' acceptance of office forms

71/21 To receive apologies for absence and welcome

72/21 Questions or comments from the public

73/21 To receive and approve for signature the minutes of the virtual extraordinary meeting of the parish council held on 21st April 2021

74/21 To note any matters arising from the minutes not included on this agenda for report only

75/21 To receive declarations of interest related to business on the agenda

76/21 To ratify the following decisions made at the April meeting:

- 57/21 Invoices approved
- 58/21 Application 20/04002/APP – no objection
- 59/21 To purchase an unknown Tommy figure at the cost of £200
- 60/21 To replace the existing play park bin with a mushroom bin and to ask WPHC if they will fund it

77/21 Finance:

a. Financial statement (as at 05.05.21)

Current account: £6,375.05

Business account: £16,578.45

b. To note payments received since the last meeting £

Interest TBC

c. to consider invoices to be paid

C. Knott (salary and HMRC tax)	565.43
BMKALC membership fee	92.27
WJ Marshall (internal audit fee)	100.00
Tree Solutions (works from survey)	250.00 (VAT 50.00)
OPUS (streetlight electricity – direct debit)	TBC
Jaydee Living Ltd (playpark bin)	262.95 (VAT £52.59) <i>to be reimbursed by WPHC</i>
Royal British Legion (unknown Tommy)	TBC

78/21 Governance:

- a. To receive the Internal Auditor's Report
- b. Annual Governance and Accountability Return 2020/21
 - i. To consider and approve Section 1, the Annual Governance Statement
 - ii. To consider and approve Section 2, the Accounting Statements

79/21 To receive planning updates and recommendations:

Application 20/00496/APP: Land Off Biddlesden Road Westbury. Erection of 7 dwellings and associated works.
Parish council decision: objection. AVDC decision: awaiting decision

Application 20/04002/APP: SugaRich, Biddlesden Road, Westbury; Erection of an additional storage building for raw materials and relocation of the waste water lagoon 17/03745/APP (variation of conditions 2, 4 and 6 - reposition of lagoon).

Parish council decision: no objection AVDC decision: awaiting decision

80/21 To review the following documents and policies: standing orders, code of conduct, risk schedule, asset register and child protection policy

81/21 Resolve to adopt the General Power of Competence and confirm we are eligible

82/21 Co-option; to discuss applications from interested parties and resolve to co-opt

83/21 To discuss/reassign councillor responsibilities

84/21 To receive information from councillor VW regarding meadow verges

85/21 To accept councillors reports on the following areas (if there is anything to report):

- a. Play Park
- b. Highways
- c. Utilities
- d. WVHA & WCS updates
- e. Neighbourhood plan (on hold until the VALP is published)
- f. Footpaths
- g. HS2
- h. Action plan

86/21 Correspondence received (as at 05.05.2021)

- Buckinghamshire Council updates
- Station House update on footpath deviation
- Proposal from EKFB to delete the footpath bridge for WBB/17 in Westbury, to be replaced with a diversion under the HS2 bridge over the River Ouse

87/21 Councillor questions

88/21 Items for the June Link

89/21 Public Participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)

90/21 Close

Cathy Knott

**Cathy Knott
Clerk to Westbury Parish Council**

*Please note, this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available for download at www.westburyvillage.co.uk*