

Westbury Parish Council Action Plan

Adopted at its meeting on 11th July 2018






To be updated at every meeting.



Westbury Parish Council constantly strives to work on behalf of parishioners on the issues that matter to the village.

We are always keen to receive ideas and suggestions from parishioners on particular areas of interest or concern and where it is felt the council may assist.

Listed below is our current schedule of activity; this will be regularly reviewed and updated as projects finish and priorities change.

ACTION	OBJECTIVE	ACTION BY:	COMPLETE BY
Ongoing			
Maintain strict controls over expenditure	To ensure parishioners get value for their council tax payments	CK	ongoing
Encourage members of the public to attend council meetings	To bring issues of concern to the attention of councillors		ongoing
Monitor and respond to all planning applications received from Aylesbury Vale District Council (AVDC)	To note any issues especially regarding neighbouring properties and to liaise with AVDC as part of the planning process by either objecting, commenting or supporting an application.	CK	ongoing
Continue to liaise with and put pressure on Bucks County Council (BCC) with regard to road safety issues highlighted by residents and members of the Parish Council	To keep on top of road safety issues	GC	ongoing
Continue to communicate openly with WVHA, WCS, WCC, WFC, Westbury village club, Westbury Church and Beachborough School	Transparency	ALL	ongoing
Encourage Members to attend recognised training opportunities	To support the clerk in the provision of a professional service	CK	ongoing
Continue to ensure that regular reports of the Council's activities are published on the web site and in the Link	To keep residents up-to-date	CK	ongoing
Continue to provide newcomers to the parish with the availability of a Welcome Pack	To provide information about the village, the parish council, the local area and organisations	CK	ongoing
Village communications via village website/FB & village mailing list linking with WVHA, WCS, WCC and WFC	To keep everyone up-to-date with the latest news and events linking with other organisations	CK	ongoing

Invite all village organisations and groups to the annual Parish Meeting	To bring the local community together and give parishioners the opportunity to hear about various organisations	CK	ongoing
Keep village notice boards up to date	To provide information to parishioners who are unable to use the website	CK	ongoing
To keep the village looking clean and tidy	<ul style="list-style-type: none"> - Organise litter picks - promote the dog bins - grounds maintenance tender reviewed (2018) - report overgrown or inaccessible footpaths 	CK/JS	Ongoing
Tree management	<ul style="list-style-type: none"> - annual checks 	RT	Ongoing
Special/one-off projects completed in 2018/19/20/21	OBJECTIVE/INFORMATION	ACTION BY:	COMPLETE BY
Play park refurb	To provide the infrastructure to develop a healthier and more connected community through the installation of well designed, inclusive and sustainable play equipment contained within a safer and more accessible environment. By using S106 funds from 09/00501/AOP - former Paf Ltd	JS/ CK	
Outside gym S106 funds confirmed	unable to find location therefore will keep funds and use for playpark when needed.		n/a
Playing field Road/Drive improvements 5mph signage added Dec 18	Because the footfall to the village hall has increased so much, we need to improve access. Grants have been successfully sought from Big Lottery/Viridor and donations from WVHA & WPHC	SB/CK	Aug 2018 
PC Notice Board on Main Street	Refurbished April 2020 along with playpark notice board	CK	 April 2020
Street lights <ul style="list-style-type: none"> - to perform electrical tests on all lamps - to update the four isolated lamps - to continue with the plan to update lamps 	All tested in summer 2018. WPC agreed to replace 14 (min 7/19 & 41/19) Instructed Balfour Beatty March 19 to replace 14 asap. BB confirmed they will replace in June. Phase 3 & 4 agreed at Dec 2019 meeting. COMPLETE.	GC/JS	Complete July2020 
Identify all PC owned trees in the village and carry out a safety check	Survey carried out by Horizon Treecare Oct 2020. A small number of trees required attention – quote from Tree Solutions to prune T1 -Pissards plum and T14/T15 remove ivy at the base of two Sorbus – work carried out March 2021. Cllr Tredwell has taken over responsibility for Tree Management (Sept2021)	RT	 Now added to Ongoing list

Working towards	OBJECTIVE/INFORMATION		
<p>HS2 – community environmental funding + S106 funds from 17/02835/APP</p>	<p>March 2019 application submitted. – rejected April 19. New application submitted Nov 2019 successful. Awarded £40,574.00 – Conditions met Aug 2020. Historical trail booklets  Historical trail notice board - made but waiting to be put up at VH (03/21). Quote accepted at meeting on 07.07.21 Ernson Services (Andy) Permanent gazebo – work completed June 2021  Waiting to update quotes for tarmacking back/side village hall etc</p>	<p>CK/JS CK/VW CK/JS/VW JS/RB JS JS</p>	
<p>Improving the village Green/triangle/Tree Bank</p>	<p>Tree and circular bench in situ as at Dec 2019. Waiting for plaque (see minute item 117/17 & 114/18) Steps & litter bin approved May19. Steps put in Dec 2019. Confirmed a licence isn't needed for bench or bin. JS putting in grasscrete? Tommy figure added.</p>	<p>CK/JS</p>	<p>Tree March 2019 Bench Dec 2019 Steps Dec 2019 June 2021</p>
<p>Improving traffic calming / speed watch</p>	<p>JS/CY and clerk met with Beachborough and Kit Gordon-Stuart (TfB) re traffic issues on 29.07.21. Beachborough will be looking at a travel plan in September. This will cover car sharing, mini bus service, travel surveys (staff and parents), drop off times/drop and go. Applied to HS2 Road Safety Fund for pedestrian crossing and new VAS sign on A422 March 2021 – through to second stage as at June 2021. Set up Speedwatch Group. Three trained in Dec 2019. Need to train rest of group. Covid-19 delayed plans for group. Speed Watch - Cllr Cath Young has taken over from clerk – changeover meeting on 13.07.21. Can now order Community Speed watch signage for entrances to village.</p>	<p>JS/GC CK CK CK/CY</p>	
<p>Create a Neighbourhood Plan</p>	<p>CY has met with Helen Archer from Community Impact Bucks who can support. Funding applied for in HS2 CEF application (Nov 2019) but denied. Adverts out monthly asking for volunteers. Postcard to every household March/April 2019 Submitted application letter for designation May19. Signed up with O'Neill Homer consultants on 12.06.19. Successful funding application awarded £8500.00 to help with fees etc.</p>	<p>CY/CK/JS</p>	

	<p>First Steering group meeting held on 07.01.2020.</p> <p>Second Steering group meeting to be held on 19.02.2020 with a village breakfast provisionally booked in for 29.03.2020 to consult with villagers but cancelled due to Covid-19. AUG2020 asked for more volunteers.</p> <p>Waiting for VALP to be published before we decide whether to continue.</p>		
Assist with creating a path/cycle route from Westbury to Brackley	<p>Sept 2018. Chris has heard back from BCC. Jack Mayhew is the County Council's lead for aspirational cycling routes around Buckinghamshire. There is potential for a shared walking and cycling route connecting communities within the broad corridor of the HS2 line. Within Bucks, this scheme has the potential to provide a high quality 'spine' route between Uxbridge and Banbury. This includes a link between Buckingham and Brackley along the old railway line, with a spur to Westbury. I've copied the relevant plan below for your information, but the full report is available at http://www.johngrimshawassociates.co.uk/ (scroll down to the document titled 'HS2 B16 Banbury to Waddesdon' under HS2 Interfaces).</p>	CK/ Chris Donoghue	

Updated Sept2021