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Date: 6<sup>th</sup> October 2021  
To: All parish councillors  
From: Cathy Knott, Clerk to Westbury Parish Council

**Dear Councillor,**

**You are hereby summoned to the meeting of Westbury Parish Council on Wednesday 13<sup>th</sup> October 2021, 8.00 pm at Westbury Village Hall, Playing Field Road, Westbury, NN13 5LA when the under mentioned business will be transacted:**

## AGENDA

- 139/21 Questions or comments from the public including a report and update from Dave Butler, Engagement Manager at EKFB (Eiffage Kier Ferroviaal BAM JV) regarding HS2 works in the area**
- 140/21 To receive apologies for absence and welcome**
- 141/21 To receive and approve for signature the minutes of the meeting of the parish council held on 8<sup>th</sup> September 2021**
- 142/21 To note any matters arising from the minutes not included on this agenda for report only**
- 143/21 To receive declarations of interest related to business on the agenda**
- 144/21 Co-option; to discuss applications from interested parties and resolve to co-opt**
- 145/21 Finance:**
- a. Financial statement (as at 05.10.21)**
- Current account: £6,595.57  
Business account: £25,442.14
- b. To note payments received since the last meeting £**
- |   |          |
|---|----------|
| Buckinghamshire Council (2 <sup>nd</sup> half of precept) | 8,863.00 |
| Bank interest   | 0.14     |
- c. To consider invoices to be paid (as at 05.10.21)**
- |  |                  |
|--|------------------|
| C. Knott (salary and HMRC tax)                           | 561.83           |
| HMRC (tax)   | 3.60             |
| C. Knott (expenses, incl. website)                       | 119.13           |
| Barbara Osborne (PAYE service July-Sept)                 | 67.50            |
| James Stone (sandbags)                                   | 53.34            |
| OPUS (streetlights direct debit- Sept)                   | 23.18 (VAT 1.16) |
| Andy Knott (installation of playpark bin & notice board) | 200.00           |
- d. To resolve and agree on a donation to the churchyard**
- e. To discuss and approve quotes from R.S. Haynes to:**
- replace the wooden fencing in the playpark
  - replace the footpath gate at the back of the church
- f. To receive an update from the internal controls' councillor**
- g. To discuss the budget and precept for 2022/23**

- 146/21** To consider new planning applications (if there are any) and to receive an update on applications outstanding
- 147/21** To discuss celebrations to mark the Queen's Platinum Jubilee next June
- 148/21** To make arrangements for the clerk's appraisal and a budget meeting
- 149/21** To accept councillors reports on the following areas (*if there is anything to report*):
- a. Play Park
  - b. Highways
  - c. Utilities
  - d. WVHA & WCS updates
  - e. Neighbourhood plan (on hold until the VALP is published)
  - f. Footpaths
  - g. HS2
  - h. Action plan
- 150/21** Correspondence received (as at 05.10.21)
- Buckinghamshire Council updates
  - HS2 updates
  - Playpark incident
  - Broadband issues
- 151/21** Councillor questions
- 152/21** To receive items for the Link
- 153/21** Public Participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)
- 154/21** Close

*Cathy Knott*

**Cathy Knott**  
**Clerk to Westbury Parish Council**

*Please note, this is a public meeting and you may be filmed, recorded and published.*

*Copies of all council papers are available for download at [www.westburyvillage.co.uk](http://www.westburyvillage.co.uk)*