



WESTBURY PARISH HALL CHARITY

Virtual meeting of Westbury Parish Hall Charity, Westbury Community Shop Committee & Westbury Village Hall Association on Tuesday 8th June at 8.00 pm via Zoom

Members present

WPHC Sue Barrett (SB), James Stone (JS), Ellen Watson (EW), Ian Wakeford (IW) & Cathy Knott (CK)
WCSC John Heal (JH)

243/21 Receive apologies

Sue Lucas (WCSC), Robin Bone (WVHA), Pierre Jeans (WVHA)

Chairman SB thanked all for attending and for submitting their reports prior to the meeting.

244/21 Disclose any conflicts of interest relating to the agenda

None received.

245/21 To receive a report including accounting statement from WCS

SB thanked WCSC for their report, accounts and sales analysis.

JH gave an update;

- Helen Seacole started at the shop today completing the team.
- The air con unit was installed and commissioned yesterday.
- The shed has been ordered but they are waiting on the based to be put down.
- They have updated their risk assessment from 17th May accordingly and refreshed the QR code notices and installed two hand sanitizers under the pagoda and near to the customer hatch.

As things are still so uncertain, a reserve policy of £20,000 has been placed in a separate bank account for unforeseen circumstances. The next few months will give some clues as to whether this year will be as successful as last year.

The shop has been shortlisted for the Farm Shop & Deli awards 2021 and six people will be attending the event at the NEC on 5th July. SB congratulated the team and wished them the best of luck.

It was agreed to review the rental situation and add to the October meeting.

246/21 To receive a report including accounting statement from WVHA

Unfortunately, members from WVHA were unable to attend but SB thanked them for their report.

247/21 To confirm the next meeting date of 5th October 2021

Meeting date confirmed.

248/21 AOB

Consideration to install electric charging points in the car park.

The meeting closed at 8.40 pm

The next meetings will be held on:

5 October 2021

8 February 2022