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## Minutes of the meeting of Westbury Parish Council on Wednesday 13<sup>th</sup> October 2021 at 8.00 pm at Westbury Village Hall

Present: Chairman James Stone (JS), cllr Graeme Cook (GC), cllr Vicky Webb (VW), cllr Cath Young (CY), Cathy Knott, clerk (CK) and one member of the public.

### **139/21 Questions or comments from the public including a report and update from Dave Butler, Engagement Manager at EKFB (Eiffage Kier Ferroviaal BAM JV) regarding HS2 works in the area**

Dave provided an update to the latest works on the A422 which are currently being executed during the night time closure; the compounds are being connected and a new water connection to the south compound is being installed. He advised on footpath closures and circulated an update which the clerk will pin to the notice board and website. Work will commence on the temporary road and roundabout for the compounds next month and will be fully operational by June/July next year. The Northern compound will be fully set up and operational by the end of the year. Dave advised staff are currently working seven days a week as agreed by Buckinghamshire Council.

Questions and answers followed. The chairman thanked Dave for understanding the issues we face as a community. He left the meeting at 8.45 pm.

### **140/21 To receive apologies for absence and welcome**

Apologies received and accepted from councillors Katy Wintour (KW) and Richard Tredwell (RT). Patrick Fealey (County Councillor) also sent his apologies.

### **141/21 To receive and approve for signature the minutes of the meeting of the parish council held on 8<sup>th</sup> September 2021.**

The minutes were approved and signed.

### **142/21 To note any matters arising from the minutes not included on this agenda for report only**

97/20 OPUS complaint – JS & GC to discuss.

All other actions are being dealt with or are on the agenda.

### **143/21 To receive declarations of interest related to business on the agenda**

JS for 145/21 invoice for sandbags.

### **144/21 Co-option; to discuss applications from interested parties and resolve to co-opt**

Councillors unanimously resolved to co-opt Pierre Jeannes onto the council. Unfortunately, he was unable to attend this meeting so he will sign his declaration of acceptance at the next meeting on 24<sup>th</sup> November.

### **145/21 Finance:**

#### **a. Financial statement**

Current account: £6,595.57

Business account: £25,442.14

#### **b. To note payments received since the last meeting £**

Buckinghamshire Council (2 <sup>nd</sup> half of precept)	8,863.00
Bank interest	0.14

#### **c. Invoices approved (different from agenda)**

C. Knott (salary and HMRC tax)	561.83
HMRC (tax)	3.60
C. Knott (expenses, incl. website)	119.13
Barbara Osborne (PAYE service July-Sept)	67.50
James Stone (sandbags)	53.34

OPUS (streetlights direct debit- Aug/Sept)	23.18 (VAT 1.16)
Andy Knott (installation of playpark bin & notice board)	200.00
Novel Events (Santas Grotto)	450.00 (VAT 90.00)
S. Rodwell (mowing)	55.65
OPUS (streetlights direct debit – Sept/Oct)	24.00 (VAT 1.20)
PCC Westbury (Donation towards churchyard maintenance)	150.00

**d. To resolve and agree on a donation to the churchyard**

Councillors resolved to give a donation of £150.

**e. To discuss and approve quotes from R.S. Haynes to:**

- i. replace the wooden fencing in the playpark
- ii. replace the footpath gate at the back of the church

Councillors resolved to accept both quotes and will ask Richard to remove the three wobble boards at the same time.

**f. To receive an update from the internal controls' councillor**

Cllr KW confirmed via email prior to the meeting that she had checked the following information and there were no discrepancies:

- Bank balances; as stated in the minutes.
- Cash book entries agree with the items noted in the minutes.
- The forecast planned spend remains within our precept budget limits.

**g. To discuss the budget and precept for 2022/23**

The chairman has started the budgeting process and asked councillors to think about areas falling under their control and to let him have costs for the next financial year. He, cllr GC and the clerk will meet before the next meeting to discuss in order that we can debate and agree some figures and look at a draft budget at November's meeting.

**Action: JS/GC/CK**

**146/21 To consider new planning applications (if there are any) and to receive an update on applications outstanding**

**NEW applications**

**Application 21/03989/ACL:** The Wilds, Brackley Road, Westbury. Application for a certificate of lawfulness for existing use of erection of two building for use as annex, incidental to the main dwelling (The Wilds) and machinery shed both within established residential curtilage.

**WPC: to be decided out of council via email.**

**Application 21/04011/APP:** 30 Buckingham Road, Westbury. Householder application for single storey rear extension.

**WPC: to be decided out of council via email.**

**UPDATES**

**Application 20/00496/APP:** Land Off Biddlesden Road Westbury. Erection of 7 dwellings and associated works. **No change in information.**

**Application 20/04002/APP:** SugaRich, Biddlesden Road, Westbury; Erection of an additional storage building for raw materials and relocation of the waste water lagoon 17/03745/APP (variation of conditions 2, 4 and 6 - reposition of lagoon). **No change in information.**

**Application 21/02386/APP:** Beachborough School, Mill Lane, Westbury. New temporary/portable classroom, 40ft storage container and 1.8m high willow fencing. **No change in information.**

**Application 21/02700/APP:** The Old School House, Main Street, Westbury. Single storey infill orangery, single storey side extension and internal alterations. **No change in information.**

**147/21 To discuss celebrations to mark the Queen's Platinum Jubilee next June**

It was agreed to support WVHA with their celebration ideas and to put a notice in the November Link asking for resident's ideas to commemorate the event.

**148/21 To make arrangements for the clerk's appraisal and a budget meeting**

It was agreed to meet before the next meeting.

**Action: JS/GC/CK**

**149/21 To accept councillors reports on the following areas (if there is anything to report):**

- a. **Play Park** – see 150.21.
- b. **Highways** – Transport for Bucks (TfB) have surveyed the drainage system on Main Street and will be replacing approx. 100m of pipe. This work will be carried out during the school holidays to minimise disruption.
- c. **Utilities** – nothing to report.
- d. **WVHA & WCSC updates** – the charity met on 5<sup>th</sup> October and accepted reports.  
**WCSC** - The shop & café remains steady and has a great team of staff and volunteers.  
**WVHA** - Westbury Football Club are no longer playing and Halse FC no longer use the pitch. The playing field will therefore be hired out on an ad-hoc basis over the winter months. There has been an increase in party bookings. Westbury Village Vibe will take place on 13<sup>th</sup> November – tickets available from the shop.
- e. **Neighbourhood plan** (on hold until the VALP is published).
- f. **Footpaths** – VW proposed to make the footpaths more accessible and will write to Bucks Council regarding stiles that landowners haven't replaced with gates. **Action: VW**
- g. **HS2** – see 139/21.
- h. **Action plan** – nothing to report.

**150/21 Correspondence received**

- Buckinghamshire Council updates – circulated regularly via Mailchimp.
- HS2 updates incl. road closures associated with A422 – circulated via Mailchimp.
- Playpark incident – email received regarding a child falling off a piece of equipment and hurting herself; the clerk has responded. It was agreed to contact The Play Inspection Company for recommendations of signage/advice. **Action: KW**
- Broadband issues – A Biddlesden Road resident is seeking interest from villagers to join a community fibre partnerships programme, which enables communities to share the cost of co-funding fibre broadband with speeds of up to a gigabit – promoted via Mailchimp.

**151/21 Councillor questions**

Despite EKFB's response to our concerns over the poor state of the river, VW proposed we should contact the Environment Agency to confirm they are aware of the situation. **Action: VW**

GC proposed we write to Patrick Fealey regarding Dave's update of staff working seven days a week on the A422 compounds.

GC proposed to ask Patrick Fealey about the delay on a decision regarding planning application 20/00496/APP – Biddlesden Road. **Action: CK**

**152/21 Items for the Link**

- Details of the next meeting
- Speedwatch update (CY)
- Footpath update (VW)
- Jubilee ideas
- HS2 updates
- Dog fouling
- Information on Fix my street & joining the village mailing list and Facebook group

**153/21 Public Participation session** (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)

None received.

**154/21 Close**

The meeting closed at 9.50 pm.

**The next meeting will be held on Wednesday 24<sup>th</sup> November 2021 at 8.00 pm at Westbury Village Hall.**

**Agendas and minutes can be found on the village website at: [www.westburyvillage.co.uk](http://www.westburyvillage.co.uk)**

**Signed: James Stone Date: 24<sup>th</sup> November 2021**