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Date: 5<sup>th</sup> January 2022  
To: All parish councillors  
From: Cathy Knott, Clerk to Westbury Parish Council

**Dear Councillor,**

**You are hereby summoned to the meeting of Westbury Parish Council on Wednesday 12<sup>th</sup> January 2022, 8.00 pm at Westbury Village Hall, Playing Field Road, Westbury, NN13 5LA when the under mentioned business will be transacted:**

## AGENDA

- 1/22 Questions or comments from the public**
- 2/22 To receive apologies for absence and welcome**
- 3/22 To receive and approve for signature the minutes of the meeting of the parish council held on 24<sup>th</sup> November 2021**
- 4/22 To note any matters arising from the minutes not included on this agenda for report only**
- 5/22 To receive declarations of interest related to business on the agenda**
- 6/22 Finance:**

**a. Financial statement (as at 05.01.21)**

Current account: £2,956.48  
Business account: £25,442.77

**b. To note payments received since the last meeting    **£****

Bank interest (Dec) 0.21

**c. To note invoices paid since the last meeting (approved out of council)**

C. Knott (salary and HMRC tax)	561.63
HMRC (tax)	3.80
Buckinghamshire Council (dog waste service fee)	456.26 (VAT 91.25)
Barbara Osborne (PAYE service Oct-Dec)	67.50
Scribe (annual subscription for 2022)	288.00 (VAT 57.60)
OPUS (direct debit for streetlight electricity)	29.35 (VAT 1.47)

**d. To approve invoices submitted**

C. Knott (salary and HMRC tax)	565.43
BALC (new councillor training fee – Richard Tredwell)	38.00
OPUS (direct debit for streetlight electricity)	TBC

**e. To approve the budget and precept for 2022/23**

- 7/22** To consider new planning applications (if there are any) and to receive an update on applications outstanding
- 8/22** To provide an update on the HS2 community environment fund project
- 9/22** To accept councillors reports on the following areas (*if there is anything to report*):
- a. Play Park
  - b. Highways
  - c. Utilities
  - d. WVHA & WCS updates
  - e. Neighbourhood plan (on hold until the VALP is published)
  - f. Footpaths
  - g. HS2
  - h. Action plan

**10/22 Correspondence received (as at 05.01.22)**

- Buckinghamshire Council updates
- HS2 updates
- Police & Crime bulletin
- Update on our application to the HS2 Road Safety Fund (RSF)

**11/22 Councillor questions**

**12/22 To receive items for the Link**

**13/22 Public Participation session** (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)

**14/22 Close**

*Cathy Knott*

**Cathy Knott**  
**Clerk to Westbury Parish Council**

*Please note, this is a public meeting and you may be filmed, recorded and published.*

*Copies of all council papers are available for download at [www.westburyvillage.co.uk](http://www.westburyvillage.co.uk)*