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Minutes of the meeting of Westbury Parish Council on Wednesday 24th November 2021 at 8.00 pm at Westbury Village Hall

Present: Chairman James Stone (JS), cllr Graeme Cook (GC), cllr Vicky Webb (VW), cllr Cath Young (CY), cllr Katy Wintour (KW), cllr Pierre Jeannes and Cathy Knott, clerk (CK)

155/21 Questions or comments from the public

None present.

156/21 To receive apologies for absence and welcome

Apologies received and accepted from cllr Richard Tredwell (RT). Patrick Fealey and Caroline Cornell (County Councillors) also sent their apologies. The chairman welcomed Pierre Jeannes and thanked him for joining the team.

157/21 To receive and approve for signature the minutes of the meeting of the parish council held on 13th October 2021.

The minutes were approved and signed.

158/21 To note any matters arising from the minutes not included on this agenda for report only

97/20 OPUS complaint – it was agreed not to take this further.

All other actions are being dealt with or are on the agenda.

159/21 To receive declarations of interest related to business on the agenda

None received.

160/21 To accept cllr Jeanne's acceptance of office

Pierre Jeannes signed his declaration of acceptance and electronic service of summons consent form.

161/21 Finance:

a. Financial statement (different from the agenda)

Current account: £4,679.13

Business account: £25,442.56

b. To note payments received since the last meeting £

WPHC grant for Santas Grotto	450.00
Bank interest (Oct/Nov)	0.42
AEMG LTD (Christmas tree grant)	395.00

c. Invoices approved

C. Knott (salary and HMRC tax)	561.63
HMRC (tax)	3.80
C. Knott (expenses incl. website & Norton annual subs)	113.16 (10.83 VAT)
BALC (training fee for cllr PJ)	38.00
OPUS (streetlights direct debit- Oct)	27.20 (1.36 VAT)
Saltway Farm Shop (Christmas tree)	395.00

d. To discuss the budget and precept for 2022/23

The chairman talked through the draft budget explaining various increases and decreases. With effective budgeting we hope to be able to keep the precept from rising (for the fifth year running) but until Buckinghamshire Council release the tax base figure on 1st December, we are unable to predict the actual figure. As soon as this is received, he will circulate the figures ready for comments before approving at the January meeting.

Action: JS

162/21 To consider new planning applications (if there are any) and to receive an update on applications outstanding

Application 17/02835/APP: Mill Farm, Mill Lane, Westbury. Variation of condition 2 attached to planning permission 17/02835/APP (erection of four dwellings) to allow drawing 1703-03E to be approved.

WPC: no obj. with comments. Bucks Council: awaiting decision

Application 21/03989/ACL: The Wilds, Brackley Road, Westbury. Application for a certificate of lawfulness for existing use of erection of two building for use as annex, incidental to the main dwelling (The Wilds) and machinery shed both within established residential curtilage.

WPC: objection with comments. Bucks Council: awaiting decision

Application 21/04011/APP: 30 Buckingham Road, Westbury. Householder application for single storey rear extension.

WPC: no objection. Bucks Council: awaiting decision

Outstanding applications:

Application 20/00496/APP: Land Off Biddlesden Road Westbury. Erection of 7 dwellings and associated works.

No change in information.

Application 20/04002/APP: SugaRich, Biddlesden Road, Westbury; Erection of an additional storage building for raw materials and relocation of the waste water lagoon 17/03745/APP (variation of conditions 2, 4 and 6 - reposition of lagoon). **No change in information.**

Application 21/02386/APP: Beachborough School, Mill Lane, Westbury. New temporary/portable classroom, 40ft storage container and 1.8m high willow fencing.

No change in information.

Application 21/02700/APP: The Old School House, Main Street, Westbury. Single storey infill orangery, single storey side extension and internal alterations.

No change in information.

163/21 To provide an update on Christmas event arrangements

Sue Barrett (WPHC trustee) and the clerk have organised the Big Switch On to take place on Friday 10th December from 5.30 pm in conjunction with the Shop & Café's Friday Night Take-away. Westbury Parish Hall Charity (WPHC) has funded Santas Grotto (+ gifts) and refreshments for the Ukulele band. AEMG Ltd (a Fusion associate) has funded the Christmas tree and Beachborough School has kindly printed off flyers and music sheets. The village hall bar will also be open.

164/21 To discuss timescales for completing the HS2 community environment fund project

The chairman has asked for three revised quotes for tarmacking the side/back of the village hall. He advised this has been time consuming and frustrating as prices have gone up by 50% in some areas. He aims to have realistic quotes in by the end of the year so that we can continue with our project.

Action: JS

165/21 To report back on the clerk's appraisal

The chairman and vice chairman met with the clerk on 8th November. JS thanked Cathy on behalf of the council for all the work she does to keep the council running smoothly. It was agreed to wait until the NALC/SLCC salary scales have been published, before proposing any changes to the clerks salary.

166/21 To accept councillors reports on the following areas (if there is anything to report):

a. Play Park – KW reported that the rope steps up to the zip line are damaged. She will ask Kompan to fix.

Action: KW

b. Highways – GC advised that Richard Haynes will be carrying out works to Playing Field Road and the village hall carpark (re drainage solutions) within the next two weeks. The clerk will let the residents know.

c. Utilities – GC advised that after discussing streetlights at the budget meeting, it was agreed not to replace the four older ones (at the bottom of Mill Lane) or the three on the A422 for the time being, but to review again in two years' time.

d. WVHA & WCSC updates –WCSC - The shop & café remains steady. The pergola is now heated so people can sit in the warmth.

WVHA – clr PJ has met with Andy Thompson, head of player development at Brackley Football Club to discuss hosting a junior team next season which looks hopeful. Party bookings are very popular. The Westbury Village Vibe was successful as was the screening of the Rugby 2021 Autumn Internationals with BarVH open; this will continue to run with a bar rota in place.

- e. **Neighbourhood plan** (on hold until the VALP is published).
- f. **Footpaths** – VW has received complaints regarding accessibility issues on the footpath from the A422 to the Dust Houses. She will visit the homeowner to try and resolve. **Action: VW**
- g. **HS2** – nothing to report.
- h. **Action plan** – nothing to report.

167/21 Correspondence received

- Buckinghamshire Council updates – circulated regularly via Mailchimp.
- HS2 updates - circulated via Mailchimp.
- Play around the parishes 2022 – two dates have been confirmed for the afternoons of 9th August and 23rd August. This will be funded by WPHC.
- Emails regarding Beachborough traffic – The Estates co-ordinator at Beachborough School has advised there has been a delay to the travel plan but aim to report to Governors in January.

168/21 Councillor questions

The sign on Buckingham Road/Fulwell Road is missing. The gates at the entrance to the village on the A422/Brackley Road are broken. The clerk will report on fix-my-street. **Action: CK**

169/21 Items for the Link

- Details of the next meeting & Christmas wishes
- Details of the Big Christmas Switch On
- The Queen's Platinum Jubilee ideas
- Speedwatch update
- HS2 updates
- Information on Fix my street & joining the village mailing list and Facebook group

170/21 Public Participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)
None received.

171/21 Close

The meeting closed at 9.00 pm.

The next meeting will be held on Wednesday 13th January 2022 at 8.00 pm at Westbury Village Hall.

Agendas and minutes can be found on the village website at: www.westburyvillage.co.uk

Signed: James Stone

Dated: 12th January 2022