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Date: 6<sup>th</sup> July 2022  
To: All parish councillors  
From: Cathy Knott, Clerk to Westbury Parish Council

**Dear Councillor,**

**You are hereby summoned to the meeting of Westbury Parish Council on Wednesday 13<sup>th</sup> July 2022, 8.00pm at Westbury Village Hall, Playing Field Road, Westbury, NN13 5LA when the under mentioned business will be transacted:**

## **AGENDA**

- 98/22 Questions or comments from the public**
- 99/22 To receive apologies for absence and welcome**
- 100/22 To receive and approve for signature the minutes of the meeting of the parish council held on 8<sup>th</sup> June 2022**
- 101/22 To note any matters arising from the minutes not included on this agenda for report only**
- 102/22 To receive declarations of interest related to business on the agenda**
- 103/22 Finance (as at 6<sup>th</sup> July)**

**a. Financial statement**

Current account: £3,585.30  
Business account: £21,840.94

**b. To note payments received since the last meeting £**

Jubilee event income	410.00
Bank interest (June)	0.19

**c. To note invoices paid since the last meeting (approved by email out of council)**

Sign Wizzard Ltd (community speed watch signage for entrances)	538.18 (VAT £107.63)
270 Adventure Ltd (climbing wall for Jubilee event)	468.75 (VAT 93.75)

**d. to approve invoices submitted:**

C. Knott (June salary & tax)	588.05
Microsoft (365 annual subscription)	59.99
OPUS (streetlight electricity)	TBC
S. Rodwell (June mowing)	146.77

- 104/22 Resolve to donate Jubilee profits (raised at the Friday event) to WPHC to be put towards future events**
- 105/22 To consider new planning applications (if there are any) and to receive an update on applications outstanding**
- 106/22 Agree terms of reference for the Neighbourhood Plan Development Steering Group and report back on the first meeting**

- 107/22** To consider an additional £3350 (+VAT) to cover Oneil Homer's consultant costs that are not met by the locality planning grant
- 108/22** Decide how to proceed regarding issues following the creation of Beachborough School's overflow carpark (relating to application 17/01042/APP)
- 109/22** To provide an update on the HS2 community fund project
- 110/22** To accept councillors reports on the following areas (*if there is anything to report*):
- a. Play Park
  - b. Highways
  - c. Utilities
  - d. WVHA & WCS updates
  - e. Neighbourhood plan
  - f. Footpaths
  - g. HS2
  - h. Action plan
- 111/22** To note correspondence received that requires discussion
- 112/22** Councillors Open Forum
- 113/22** **Public Participation session** (*Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting*)
- 114/22** Close

*Cathy Knott*

**Cathy Knott**  
**Clerk to Westbury Parish Council**

*Please note, this is a public meeting and you may be filmed, recorded and published.  
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