

Parish Office
10 Orchard Place
Westbury
Brackley
Northants
NN13 5JT

Telephone: 01280 423295
Email: westburyclerk@aol.com
Website: www.westburyvillage.co.uk



Minutes of the meeting of Westbury Parish Council held at 8pm on Wednesday 13th July at Westbury Village Hall

Present: Chairman James Stone (JS), cllr Cath Young (CY), cllr Katy Wintour (KW), cllr Pierre Jeannes (PJ), cllr Richard Tredwell (RT), Cathy Knott, clerk (CK) and Caroline Cornell from Buckinghamshire Council

98/22 Questions or comments from the public

Councillor Cornell provided an update from Buckinghamshire Council:

- Following the shock announcement from Lloyds that they will be closing the only remaining bank in Buckingham, a banking hub will be set up.
- Helping Hands support is available for people struggling with the rising costs. For more information, please visit <https://www.buckinghamshire.gov.uk/housing-and-benefits/support-with-food-bills-and-finances/>
- The annual canvas is underway to check the electoral register is up to date so you may be sent an email from elections@canvass.buckinghamshire.gov.uk – this is not a scam.
- The Bucks County Show is on 1st September at Weedon Park.
- A Job & Apprenticeship Fair will be held at Buckingham University in January 2023.
- As the weather is extremely hot, if you see anyone sleeping rough, please contact Street Link at <https://www.streetlink.org.uk/> or call 0300 5000914.

99/22 To receive apologies for absence and welcome

Apologies were received and accepted from cllr Vicky Webb (VW) and cllr Graeme Cook (GC). The chairman thanked everyone for attending.

100/22 To receive and approve for signature the minutes of the annual meeting of the parish council held on 8th June 2022

The minutes were approved and signed.

101/22 To note any matters arising from the minutes not included on this agenda for report only

69.22 & 76.22 – the clerk still hasn't received a call from the planning manager at Buckinghamshire Council to discuss applications 17/01042/APP (Beachborough overflow carpark), 21/04043/APP (pathway issues behind the village hall) and 20/00496/APP (Biddlesden Road).

89.22 – councillors agreed on a budget of £200 for wooden posts to replace the barriers to the front of School Close.

95.22 – WPHC have granted funds to purchase community speed watch signage for the entrances into the village. JS & CY will action the installation of these and the 20 & 30 mph signs over the summer. **ACTION: JS/CY**

96/22 – the chairman has met with two residents regarding the Leylandii trees at the back of the village hall who would like the area tidied up and the height considerably reduced. Regarding ownership of the trees, we may need to seek advice to better understand where the responsibility falls and if we could share responsibility and costs. WVHA requested quotes last year which we will get refreshed and we need further discussions on how this will be funded. **ACTION: JS**

102/22 To receive declarations of interest related to business on the agenda

None received.

103/22 Finance (different to agenda)

a. Financial statement

Current account: £3,585.30

Business account: £21,841.13

b. To note payments received since the last meeting £

Jubilee event income	410.00
Bank interest (June & July)	0.38
Western Power (wayleave payment)	62.61

c. To note invoices paid since the last meeting (approved by email out of council)

Sign Wizard Ltd (community speed watch signage for entrances)	538.18 (VAT £107.63)
270 Adventure Ltd (climbing wall for Jubilee event)	468.75 (VAT 93.75)

d. Invoices approved for payment:

C. Knott (June salary & tax)	588.05
C. Knott (expenses)	75.00
Microsoft (365 annual subscription)	59.99
OPUS (streetlight electricity)	44.24 (VAT 2.21)
S. Rodwell (June mowing)	146.77
WPHC (donation of profits from Jubilee event)	263.09

104/22 Resolve to donate Jubilee profits (raised at the Friday event) to WPHC to be put towards future events

Councillors resolved to donate profits of £263.09 to Westbury Parish Hall Charity to go towards future events.

105/22 To consider new planning applications (if there are any) and to receive an update on applications outstanding

Outstanding applications with updates

Application 22/01101/APP - The Wilds Brackley Road Westbury. Erection of cabin to provide ancillary annexe accommodation (retrospective).

Buckinghamshire Council: **REFUSED**

Application 21/02386/APP: Beachborough School, Mill Lane, Westbury. New temporary/portable classroom, 40ft storage container and 1.8m high willow fencing.

Buckinghamshire Council: **APPROVED temporary classroom** (the storage container and fence have been withdrawn from the application)

Application 22/00587/APP: The Wilds, Brackley Road Westbury. Householder application for outbuilding with storage in the roof space (retrospective). Buckinghamshire Council: **APPROVED**

Outstanding applications with no change to information

Application 20/00496/APP: Land Off Biddlesden Road Westbury. Erection of 7 dwellings and associated works.

Application 17/02835/APP: Mill Farm, Mill Lane, Westbury. Variation of condition 2 attached to planning permission 17/02835/APP (erection of four dwellings) to allow drawing 1703-03E to be approved.

Application 22/00378/ALB: Manor Cottage, Mill Lane, Westbury. Listed building application for Re-roofing the main dwelling.

106/22 Agree terms of reference for the Neighbourhood Plan Development Steering Group and report back on the first meeting

The clerk circulated documents prior to the meeting and councillors resolved to adopt the terms of reference. JS and CK gave an overview of progress to date and advised on next steps. Jonathan Newman will be leading the project and the clerk is in the process of setting up a meeting with Oneil Homer who will help get us back on track.

107/22 To consider an additional £3350 (+VAT) to cover Oneil Homer's consultant costs that are not met by the locality planning grant

Councillors resolved to cover additional costs out of reserves, but the clerk will ask if there's any room for manoeuvre on this figure as it will mean we will need to raise the precept next year (however, we feel this is justified as it is of high importance and will benefit the whole village).

Post meeting note: Oneil Homer kindly offered a discount and we have agreed on an additional £1,950 + VAT to cover costs not met by the grant.

108/22 Decide how to proceed regarding issues following the creation of Beachborough School's overflow carpark (relating to application 17/01042/APP)

Despite raising an enquiry with Buckinghamshire Planning Department, no action can be taken as there isn't a condition restricting the overflow carpark to events use only. It was therefore agreed to try to keep on top of any issues by raising them with the school, using the village email system to communicate forthcoming events (warning villagers to allow extra time when travelling through the village), and to contact the PCSO when coaches or cars are parked causing a danger to road users and pedestrians. Councillors also asked about engagement over youth activities and sharing sports facilities. Councillors PJ and RT will chat informally to Governors. **ACTION: PJ/RT**

109/22 To provide an update on the HS2 community fund project

We are still waiting for a commencement date for tarmacking works at the village hall. JS will chase. **ACTION: JS**

110/22 To accept councillors reports on the following areas (if there is anything to report):

- a. **Play Park** – outstanding work to be actioned: Zebedee to be re-installed and the drop bolt on the gate to be fixed. **ACTION: GC**
- b. **Highways** – Cllr GC will meet with Kit from Transport for Bucks (TfB) over the summer to discuss outstanding issues. It is hoped work to the drains on Main Street will go ahead during the holidays but if it doesn't, we have been advised they will be put on a drainage scheme (where the issue is passed to drainage engineers who assess the entire system and redesign it).
- c. **Utilities** – nothing to report.
- d. **WVHA/WCSC updates** – a hire increase has been agreed and letters will be going out to hirers in due course. A meeting will be held on 14.07.22 to discuss a contentious water bill. A family BBQ will be held on the evening of Friday 15th July.
- e. **Neighbourhood plan** – a steering group has been set up – see item 106/22.
- f. **Footpaths** – it has been confirmed that the inquiry into Mixbury footpath 30,31 & 32 Modification Order 2019 will take place at the village hall on 24th August from 10am.
- g. **HS2** – hard copies of the AVDC package 16 Westbury to Turweston are available to borrow from the clerk: westburyclerk@aol.com. The clerk will invite EKFB to the next meeting to provide an update.
- h. **Action plan** – No changes.

112/22 To note correspondence received that requires discussion

- Western Power will be carrying out work to prune/remove/reduce height in four trees causing an obstruction to utilities.
- The pensions regulator has written regarding re-enrolment and redeclaration. The clerk will action.
- Lloyds Bank are changing their terms and conditions. The clerk has noted the changes.

113/22 Councillors Open Forum

Cllr CY advised the Fulwell sign hasn't yet been replaced (off the A422). She will file a report on fix-my-street.

ACTION: CY

Derek Crane sadly passed away on 23rd June and his funeral was held on 11th July at St. Augustine's. Derek was involved with the parish council and village for many years. Our thoughts are with his family and friends.

114/22 Public Participation session (*Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting*)

None present.

115/22 Close

The meeting closed at 9pm.

The next meeting will be held on Wednesday 14th September 2022 at 7.30 pm at Westbury Village Hall.

Signed: James Stone

Dated: 12.10.2022