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Date: 9th November 2022
To: All parish councillors
From: Cathy Knott, Clerk to Westbury Parish Council

Dear Councillor,

You are hereby summoned to the meeting of Westbury Parish Council on Wednesday 16th November 2022, 7.30pm at Westbury Village Hall, Playing Field Road, Westbury, NN13 5LA when the under mentioned business will be transacted:

AGENDA

- 138/22 Questions or comments from the public**
- 139/22 To receive apologies for absence and welcome**
- 140/22 To receive and approve for signature the minutes of the meeting of the parish council held on 12th October 2022**
- 141/22 To note any matters arising from the minutes not included on this agenda for report only**
- 142/22 To receive declarations of interest related to business on the agenda**
- 143/22 Vacancy - to discuss applications from interested parties and agree to co-opt**
- 144/22 Finance (as at 09.11.22)**

a. Financial statement

Current account: £ 7,640.70
Business account: £31,240.98

b. To note payments received since the last meeting £

Bank interest	1.20
WPHC grant for Christmas tree	320.00

c. to approve invoices submitted:

C. Knott (November salary & tax)	588.05
Saltway Farmshop (Christmas tree)	320.00
B & M (batteries)	4.17 (VAT 0.83)
OPUS (streetlight electricity)	TBC
S. Rodwell (mowing)	TBC
Donation towards Churchyard maintenance	150.00

d. To discuss the budget and precept for 2023/24

- 145/22 To consider new planning applications (if there are any) and to receive an update on applications outstanding**
- 146/22 To receive a report from the neighbourhood plan steering group**
- 147/22 To provide an update on the HS2 community fund project**

- 148/22** **To discuss/approve verge wilding plans**
- 149/22** **To approve the grass cutting tender document for 2023-2026**
- 150/22** **To report back on the clerk's appraisal**
- 151/22** **To accept councillors reports on the following areas *(if there is anything to report)*:**
- a. Play Park
 - b. Highways
 - c. Utilities
 - d. WVHA & WCS updates
 - e. Neighbourhood plan
 - f. Footpaths
 - g. HS2
 - h. Action plan
- 152/22** **To note correspondence received that requires discussion**
- 153/22** **Councillors Open Forum**
- 154/22** **Public Participation session** *(Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)*
- 155/22** **Close**

Cathy Knott

Cathy Knott
Clerk to Westbury Parish Council

*Please note, this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available for download at www.westburyvillage.co.uk*