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Date: 4th January 2023
To: All parish councillors
From: Cathy Knott, Clerk to Westbury Parish Council

Dear Councillor,

You are hereby summoned to the meeting of Westbury Parish Council on Wednesday 11th January 2023 at 7.30pm at Westbury Village Hall, Playing Field Road, Westbury, NN13 5LA when the under mentioned business will be transacted:

AGENDA

01/23 Questions or comments from the public

02/23 To receive apologies for absence and welcome

03/23 To welcome James Watson and receive his signed declaration of acceptance of office

04/23 To receive and approve for signature the minutes of the meeting of the parish council held on 16th November 2022

05/23 To note any matters arising from the minutes not included on this agenda for report only

06/23 To receive declarations of interest related to business on the agenda

07/23 Finance (as at 04.01.23)

a. Financial statement

Current account: £ 4,654.94

Business account: £31,251.47

b. To note payments received since the last meeting £

Bank interest 7.15

To note any payments made since the last meeting

| | |
|--|--------------------|
| Norton (virus protection for clerk's laptop) | 16.66 (VAT 3.33) |
| C. Knott (Dec salary & tax) | 588.05 |
| Barbara Osborne (PAYE fee Oct-Dec) | 67.50 |
| O'Neil Homer (NP) | 100.00 (VAT 20.00) |
| O'Neil Homer (NP) | 1,100.00 (VAT 220) |
| OPUS (streetlight electricity) | 58.21 (VAT 2.91) |
| Amazon (Office Specialities Ltd) kit for defibrillator | 12.49 (VAT 2.50) |

c. to approve invoices submitted:

| | |
|---------------------------------|--------|
| C. Knott (January salary & tax) | 588.05 |
| OPUS (streetlight electricity) | TBC |

d. To approve the budget and precept for 2023/24

08/23 To consider new planning applications (if there are any) and to receive an update on applications outstanding

09/23 To receive a report from the neighbourhood plan steering group

10/23 To provide an update on the HS2 community fund project

11/23 To approve for publication, the grass cutting tender document for 2023-2026

12/23 To receive/approve quotes for the play park gate

13/23 To accept councillors reports on the following areas *(if there is anything to report)*:

- a. Play Park
- b. Highways
- c. Utilities
- d. WVHA & WCS updates
- e. Neighbourhood plan
- f. Footpaths
- g. HS2
- h. Action plan

14/23 To note correspondence received that requires discussion

- Wood burning – resident request to press Buckinghamshire Council to make Westbury a smoke controlled designated area
- Notification from HS2 to carry out surveys on parish council land

15/23 Councillors Open Forum

16/23 Public Participation session *(Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)*

17/23 Close

Cathy Knott

**Cathy Knott
Clerk to Westbury Parish Council**

*Please note, this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available for download at www.westburyvillage.co.uk*