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Date: 1<sup>st</sup> February 2023  
To: All parish councillors  
From: Cathy Knott, Clerk to Westbury Parish Council

**Dear Councillor,**

**You are hereby summoned to the meeting of Westbury Parish Council on Wednesday 8<sup>th</sup> February 2023 at 7.30pm at Westbury Village Hall, Playing Field Road, Westbury, NN13 5LA when the under mentioned business will be transacted:**

## **AGENDA**

- 18/23 Questions or comments from the public including a report and update from Dave Butler, Engagement Manager at EKFB (Eiffage Kier Ferroviaal BAM JV) regarding HS2 works in the area**
- 19/23 To receive apologies for absence and welcome**
- 20/23 Vacancy - to co-opt Jonathan Newman and receive his signed declaration of acceptance of office**
- 21/23 To receive and approve for signature the minutes of the meeting of the parish council held on 11<sup>th</sup> January 2023**
- 22/23 To note any matters arising from the minutes not included on this agenda for report only**
- 23/23 To receive declarations of interest related to business on the agenda**
- 24/23 Finance (as at 01.02.23)**
- a. Financial statement**
- Current account: £ 3,999.48  
Business account: £31,264.83
- b. To note payments received since the last meeting £**
- |               |       |
|---------------|-------|
| Bank interest | 13.36 |
|---------------|-------|
- c. to approve invoices submitted:**
- |   |                       |
|---|-----------------------|
| C. Knott (Feb salary & tax)   | 588.05                |
| C. Knott (expenses)   | 75.00                 |
| Moonpig (card)  | 7.98                  |
| R.S. Haynes Contracting & Plant Hire (tarmacking works at the village hall) | 20,785.00 (VAT 4157)* |
- \* to be paid once HS2 CEF funds are in place*
- d. to receive an update from the internal control's councillor**
- 25/23 To consider new planning applications (if there are any) and to receive an update on applications outstanding**
- 26/23 To receive a report from the neighbourhood plan steering group**
- 27/23 To provide an update on the HS2 community fund project**
- 28/23 To approve for publication, the grass cutting tender document for 2023-2026**

**29/23 To receive/approve quotes for the playpark gate and fencing**

**30/23 To provide an update on flood damage at the village hall**

**31/23 To discuss arrangements for the Kings Coronation in May**

**32/23 To note Buckinghamshire Council leaders' decision for the Westbury Puffin crossing**

**33/23 To accept councillors reports on the following areas (*if there is anything to report*):**

- a. Play Park
- b. Highways
- c. Utilities
- d. WVHA & WCS updates
- e. Neighbourhood plan
- f. Footpaths
- g. HS2
- h. Action plan

**34/23 To note correspondence received that requires discussion**

**35/23 Councillors Open Forum**

**36/23 Public Participation session** (*Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting*)

**37/23 Close**

*Cathy Knott*

**Cathy Knott**  
**Clerk to Westbury Parish Council**

*Please note, this is a public meeting and you may be filmed, recorded and published.  
Copies of all council papers are available for download at [www.westburyvillage.co.uk](http://www.westburyvillage.co.uk)*