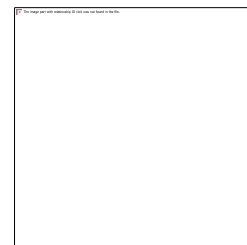


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Minutes of the meeting of Westbury Parish Council held on Wednesday 8th February 2023, 7.30pm at Westbury Village Hall

Present: Chairman James Stone (JS), cllr Katy Wintour (KW), cllr Pierre Jeannes (PJ), cllr Richard Tredwell (RT), cllr Jonathan Newman (JN) and Cathy Knott, clerk (CK)

18/23 Questions or comments from the public including a report and update from Dave Butler, Engagement Manager at EKFB (Eiffage Kier Ferroviai BAM JV) regarding HS2 works in the area

Dave Butler presented slides and provided an explanation. The planned road closure for the end of March has been cancelled as they are waiting for utilities to be connected first to avoid further disruption. The new date will be circulated via Westbury village email and Facebook.

To view the slides, please visit our website at: <https://westburyvillage.co.uk/full-steam-ahead-on-hs2/>

The mobile visitor centre bus will be visiting Westbury Village Hall on Wednesday 19th April 1-5pm.

19/23 To receive apologies for absence and welcome

Apologies received and accepted for cllr Graeme Cook (GC) and cllr James Watson (JW). Apologies were also received from cllr Caroline Cornell, Buckinghamshire Council. The chairman thanked everyone for attending.

20/23 Vacancy - to co-opt Jonathan Newman and receive his signed declaration of acceptance of office.

The chairman welcomed Jonathan to the council. Cllr JN signed his declaration of acceptance of office.

21/23 To receive and approve for signature the minutes of the annual meeting of the parish council held on 11th January 2023.

The minutes were approved and signed.

22/23 To note any matters arising from the minutes not included on this agenda for report only

141/22 – after writing to Laura Pearson (Planning Team Leader), the clerk was advised that officers do not attend individual parish council meetings or site meetings. A Members Surgery (not open to parish councils) was held on 6th February and cllr Caroline Cornell attended on our behalf to discuss issues highlighted previously regarding applications 21/04043/APP and 17/01042/APP. The outcome was disappointing, so councillors agreed we should take up application 17/01042/APP (overflow carpark) again with the school. Regarding application 21/04043/APP, councillors are of the opinion we should pursue this on a matter of principle; the access path is clearly shown in the plans and description so it should be open. Steps need to be taken to relocate the path to the correct position in order that those with limited accessibility who have used the path for years can still access the shop and those living behind the village hall can easily access it without having to walk through muddy fields. The clerk will liaise with Buckinghamshire Council, and if necessary our MP Greg Smith and Rachael Shimmin, Buckinghamshire Council's Chief Executive Officer.

151/22 – cllr GC will remove the stile halfway down the path adjacent to Hollywell House and the owners will remove the one further down – still to be actioned.

Action: GC

23/23 To receive declarations of interest related to business on the agenda

None received.

24/23 Finance (different from agenda)

Current account: £23,013.50

Business account: £31,264.83

a. To note payments received since the last meeting £

Bank interest	13.36
Groundworks (HS2 fund) for tarmacking works	19,022.00

b. to approve invoices submitted:

C. Knott (Feb salary & tax)	588.05
C. Knott (expenses)	75.00
Moonpig (card)	7.98
R.S. Haynes Contracting & Plant Hire (tarmacking works at the village hall)	20,785.00 (VAT 4157)

b. to receive an update from the internal control's councillor

Cllr KW has checked the following information advising there were no discrepancies:

- Bank balances; as stated in the minutes.
- Cash book entries agree with the items noted in the minutes.
- The forecast planned spend remains within our precept budget limits.

25/23 To consider new planning applications (if there are any) and to receive an update on outstanding applications

New applications

23/00299/APP - Barn House, Orchard Place. Householder application for conversion of existing ancillary detached outbuilding into games/gym/study and alterations to external elevations. **WNC: no objection.**

Outstanding applications with updates

Application 20/00496/APP: Land Off Biddlesden Road Westbury. Erection of 7 dwellings and associated works. Buckinghamshire Council decision: **REFUSED**

Application 22/00378/ALB: Manor Cottage, Mill Lane, Westbury. Listed building application for re-roofing the main dwelling. **Appeal lodged 25.01.23 ref: 22/00121/NONDET**

Applications with no change to information

Application 21/04043/APP: Mill Farm, Mill Lane, Westbury. Variation of condition 2 attached to planning permission 17/02835/APP (erection of four dwellings) to allow drawing 1703-03E to be approved.

26/23 To receive a report from the neighbourhood plan steering group

Cllr JN reported that the team is on track for the community engagement event on 4th March. The shop & café will provide breakfast (free to residents). The clerk will design a flyer to be delivered to every household and cllr KW will create a 'reserve a spot' system on Eventbrite. The four work streams are looking for input on the day and will ask people to vote on one of three scenarios.

27/23 To provide an update on the HS2 community fund project

The tarmacking work to the back and side of the village hall has been completed. We still have £600 for lighting and £675 for safety fencing and we are in the process of obtaining quotes for these.

28/23 To approve for publication, the grass cutting tender document for 2023-2026

The chairman is trying to arrange a meeting with a member of St. Augustine's PCC to identify areas of the churchyard they'd like included in the tender document. It was agreed to publish it once the information has been provided. **Action: JS**

29/23 To receive/approve quotes for the playpark gate and fencing

After further investigations around costings, it was agreed to purchase a new safety gate through Zaun Ltd (using reserves). Zaun don't offer an installation service so we will ask R S Haynes to install it.

We have only received one quote for replacement fencing (from R S Haynes for £3260). It was therefore agreed to accept his quote once we have secured funding; the clerk has asked Buckinghamshire Council if Section 106 monies from the former PAF site on Mill Lane 16/04155/APP can be used for this expense. **Action: KW/JS/CK**

30/23 To provide an update on flood damage at the village hall

Following a flood caused by a faulty mixer tap in one of the changing rooms, our insurance company has requested estimates to put the damage right. WVHA is in the process of obtaining the estimates which the clerk will submit in due course.

31/23 To discuss arrangements for the Kings Coronation in May

Buckingham Palace has invited communities across the UK to share food and fun together on Sunday 7th May in a nationwide act of celebration and friendship. Westbury Community Shop & Café have expressed an interest in supporting a community event so the clerk will liaise with them.

32/23 To note Buckinghamshire Council leaders' decision for the Westbury Puffin crossing

The Puffin crossing has been officially approved on the A422 under the provisions of the Road Traffic Regulation Act 1984 which allow the Local Authority to take measures under Section 1 for the following reasons: -

- For avoiding danger to persons or other traffic using the road or any other road or for preventing the likelihood of any such danger arising.
- For facilitating the passage on the road or any other road of any class of traffic

Thank you to everyone who took part in the consultation.

33/23 To accept councillors reports on the following areas (if there is anything to report):

- a. **Play Park** – see item 29/23.
- b. **Highways** – see item 32/23. Highways will be undertaking soak away testing for the new crossing week commencing 20th or 27th Feb (for a period of 5 days - subject to road permit). The recently replaced manhole cover on Main Street has not been fitted properly. The clerk will report it on <https://fixmystreet.buckscc.gov.uk/>. The clerk will chase TfB for an update on Main Street drains. **Action: CK**
- c. **Utilities** – GC will chase Balfour Beatty for a quote to replace the three streetlights on the A422 and the four lights at the bottom of Mill Lane.
- d. **WVHA/WCSC updates** – WVHA has secured a 3-year contract with British Gas for electricity. Both organisations are looking at funding to install solar panels to help with costs. The clerk has enquired whether the parish council can apply again via the HS2 community environmental fund.
- e. **Neighbourhood plan** – see item 26/23.
- f. **Footpaths** – the clerk will chase Oxfordshire Council's Countryside Access Team who are overseeing the replacement bridge adjacent to Beachborough's field (Mixbury footpath). **Action: CK**
- g. **HS2** – see item 18/23.
- h. **Action plan** – no new updates.

34/23 To note correspondence received that requires discussion

- Request for items to be included in the Spring Link. it was agreed to include information on the following: Speedwatch, Puffin crossing, lambing season, dog poop, neighbourhood plan breakfast event, HS2 mobile visiting centre.
- Buckinghamshire Council review of services and facilities for the settlement review – the clerk will respond with information supplied from the neighbourhood plan steering committee. **Action: CK/JN**

35/22 Councillors Open Forum

It was agreed to discuss councillor responsibilities at the next meeting.

36/23 Public Participation session (*Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting*)

No public present.

37/23 Close

The meeting closed at 9.40 pm.

Signed:

Dated: 8th March 2023