

Parish Office
10 Orchard Place
Westbury
Brackley
Northants
NN13 5JT

Telephone: 01280 423295
Email: westburyclerk@aol.com
Website: www.westburyvillage.co.uk



Date: 4th April 2023
To: All parish councillors
From: Cathy Knott, Clerk to Westbury Parish Council

Dear Councillor,

You are hereby summoned to the meeting of Westbury Parish Council on Wednesday 12th April 2023 at 7.45pm (following the annual parish meeting) at Westbury Village Hall, Playing Field Road, Westbury, NN13 5LA when the under mentioned business will be transacted:

AGENDA

57/23 Questions or comments from the public

58/23 To receive apologies for absence and welcome

59/23 To receive and approve for signature the minutes of the meeting of the parish council held on 8th March 2023

60/23 To note any matters arising from the minutes not included on this agenda for report only

61/23 To receive declarations of interest related to business on the agenda

62/23 Finance (as at 04.04.23)

a. Financial statement

Current account: £4,797.23
Business account: £18,293.06

b. To note payments received since the last meeting

Bank interest	12.38
Wayleave payment (Playing Field Rd)	25.00

c. to note payments made since the last meeting:

OPUS (streetlight electricity)	54.19 (VAT 2.71)
Sloane & Sons (Coronation bench)	582.50 (VAT 116.50)
No Butts Bin Co Ltd (2 x backless benches for playpark)	400.00 (VAT 80)
Texprep (NP printing)	235.20 (VAT 24.48)
O'Neil Homer (NP consultants)	3300.00 (VAT 660)
O'Neil Homer (NP consultants)	300.00 (VAT 60)

d. to approve invoices submitted:

C. Knott (April salary & tax)	700.26
ICO (data protection annual fee – direct debit)	35.00
Play Inspection Co (playpark inspection)	72.95 (VAT 14.59)
SLCC (annual membership fee shared with Evenley PC)	93.50

63/23 To consider new planning applications (if there are any) and to receive an update on applications outstanding

New: 23/00898/APP The Wilds, Brackley Road, Westbury, Northants, NN13 5JN – householder application for relocation and retention of cabin to provide ancillary annexe accommodation

- 64/23 To decide what action to take regarding the access path relating to application 21/04043/APP**
- 65/23 To receive a report from the neighbourhood plan steering group**
- 66/23 To provide an update on the HS2 community fund project**
- 67/23 To decide on/approve the contractor for the grass cutting tender**
- 68/23 Insurance; to review and approve a broker and schedule of insurance for one fixed year or long term (three years)**
- 69/23 To discuss/assign councillor responsibilities**
- 70/23 To approve amendments to the asset register**
- 71/23 To discuss arrangements for the King's Coronation celebrations**
- 72/23 To accept councillors reports on the following areas *(if there is anything to report)*:**
- a. Play Park
 - b. Highways
 - c. Utilities
 - d. WVHA & WCS updates
 - e. Neighbourhood plan
 - f. Footpaths
 - g. HS2
 - h. Action plan
- 73/23 To note correspondence received that requires discussion**
- 74/23 Councillors Open Forum**
- 75/23 Public Participation session** *(Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)*
- 76/23 Close**

Cathy Knott

Cathy Knott
Clerk to Westbury Parish Council

*Please note, this is a public meeting and you may be filmed, recorded and published.
Copies of all council papers are available for download at www.westburyvillage.co.uk*