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Date: 7<sup>th</sup> June 2023  
To: All parish councillors  
From: Cathy Knott, Clerk to Westbury Parish Council

**Dear Councillor,**

**You are hereby summoned to the meeting of Westbury Parish Council on Wednesday 14<sup>th</sup> June 2023 at 7.30pm at Westbury Village Hall, Playing Field Road, Westbury, NN13 5LA when the under mentioned business will be transacted:**

## AGENDA

**97/23 To receive apologies for absence and welcome**

**98/23 Questions or comments from the public**

**99/23 To receive and approve for signature the minutes of the annual meeting of the parish council held on 10<sup>th</sup> May 2023**

**100/23 To note any matters arising from the minutes not included on this agenda for report only**

**101/23 To receive declarations of interest related to business on the agenda**

**102/23 To review and sign councillors register of members interests**

**103/23 Finance (as at 07.06.23, subject to change)**

**a. Financial statement**

Current account: £6,509.98

Business account: £23,457.20

**b. To note payments made since the last meeting**

Site Ground (website annual hosting fee) 143.88 (VAT 28.78)

**c. To approve invoices submitted:**

C. Knott (June salary & tax)	700.27
C. Knott (expenses)	75.00
Barbara Osborne (PAYE services)	69.00
LawKan Construction Ltd (VH flood damage)	880.00 (VAT 176)
OPUS (streetlight electricity)	44.98 (VAT 2.25)
S. Rodwell (April mowing)	61.22
S. Rodwell (May mowing)	366.74

**d. To receive an update from the internal controls' councillor**

**104/23 To consider new planning applications (if there are any) and to receive an update on applications outstanding**

**105/23 To approve the neighbourhood plan documents recommended by the steering group for the pre-submission of the neighbourhood plan (regulation 14 consultation)**

**106/23 To provide an update on the HS2 community fund project**

**107/23 To provide an update on Westbury Speed Watch**

**108/23 To accept councillors reports on the following areas (*if there is anything to report*):**

- a. Play Park
- b. Highways
- c. Utilities
- d. WVHA & WCS updates
- e. Neighbourhood plan
- f. Footpaths
- g. HS2
- h. Action plan

**109/23 To note correspondence received that requires discussion:**

- Update from Community Boards from Buckinghamshire Council
- Emails relating to the Cricket Club
- Request from a potential purchaser of a property on Playing Field Road

**110/23 Councillors Open Forum**

**111/23 Public Participation session** (*Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting*)

**112/23 Close**

*Cathy Knott*

**Cathy Knott  
Clerk to Westbury Parish Council**

*Please note, this is a public meeting and you may be filmed, recorded and published.  
Copies of all council papers are available for download at [www.westburyvillage.co.uk](http://www.westburyvillage.co.uk)*