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## Minutes of the meeting of Westbury Parish Council held on Wednesday 14<sup>th</sup> June 2023, 7.30pm at Westbury Village Hall

Present: Chairman James Stone (JS), cllr Katy Wintour (KW), cllr Pierre Jeannes (PJ), cllr James Watson (JW), cllr Jonathan Newman (JN), Cathy Knott, clerk (CK) and Caroline Cornell, Buckinghamshire Council for item 98/23.

### 97/23 To receive apologies for absence and welcome

Apologies received and accepted for cllr Graeme Cook (GC) and cllr Richard Tredwell (RT). Robin Stuchbury and Patrick Fealey, Buckinghamshire Council also sent their apologies. The chairman thanked everyone for attending.

### 98/23 Questions or comments from the public

Robin Stuchbury (BC) provided information in his absence on various projects he has been involved with including health & social care, the archaeological site on the outskirts of Buckingham and education. Councillor Cornell provided an update from Bucks Council and agreed to chase the drainage issues on Main Street. No members of the public present.

### 99/23 To receive and approve for signature the minutes of the annual meeting of the parish council held on 10<sup>th</sup> May 2023. The minutes were approved and signed.

### 100/23 To note any matters arising from the minutes not included on this agenda for report only

71/23 -It was agreed not to install a concrete plinth for the Coronation bench so that it can be moved around.  
86/23 – application 21/04043/APP permissive pathway update; a productive meeting with the various stakeholders has taken place and a compromise will be forthcoming. The clerk will send a letter to the landowners for consideration.

**Action: CK/JS**

90/23 - WPHC has agreed to match fund the neighbourhood plan consultant fees.

### 101/23 To receive declarations of interest related to business on the agenda

None received.

### 102/23 To review and sign councillors register of members interests

All councillors present reviewed/amended and signed their forms.

### 103/23 Finance (*different to agenda*)

#### Financial statement

Current account: £6,495.18

Business account: £23,472.14

#### **a. To note payments received since the last meeting**

Bank interest	14.94
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#### **b. To note payments made since the last meeting**

Site Ground (website annual hosting fee)	143.88 (VAT 28.78)
Sainsburys (stamps for NP letters)	8.80
Gov.UK Pay (2 x land reg searches for NP)	6.00

#### **c. To approve invoices submitted:**

C. Knott (June salary & tax)	700.27
C. Knott (expenses)	75.00
Barbara Osborne (PAYE services)	69.00
LawKan Construction Ltd (VH flood damage)	880.00 (VAT 176)
OPUS (streetlight electricity)	44.98 (VAT 2.25)
S. Rodwell (April mowing)	61.22
S. Rodwell (May mowing)	366.74
BMKALC (new councillor training JW & JN)	80.00

**d. To receive an update from the internal controls' councillor**

Cllr KW has checked the following information: bank balances; as stated in the minutes, cash book entries to agree with the items noted in the minutes and the forecast planned spend remains within our precept budget limits. She advised all is in order.

**104/23 To consider new planning applications (if there are any) and to receive an update on applications outstanding**

Applications with updates:

**23/00898/APP** The Wilds, Brackley Road, Westbury, Northants, NN13 5JN – householder application for relocation and retention of cabin to provide ancillary annexe accommodation. **BC Decision: APPROVED with conditions.**

**105/23 To approve the neighbourhood plan documents recommended by the steering group for the pre-submission of the neighbourhood plan (regulation 14 consultation)**

Councillors unanimously resolved to approve the submission of the NDP for Regulation 14 consultation. It was agreed to give cllr Newman (chairman of the steering group) delegated authority to make minor changes to the document between now and when it is published. It is hoped to commence with regulation 14 on Monday 19<sup>th</sup> June which will run for six weeks. The clerk will notify parishioners and all statutory consultees and publish the information on the village website at: <https://westburyvillage.co.uk/neighbourhood-plan/> . She will also arrange for a spiral bound copy to be printed which will be kept at the village hall for those unable to access the internet. The chairman thanked cllr Newman and the steering group for the huge amount of work that has gone into this.

**106/23 To provide an update on the HS2 community fund project**

Cllr PJ circulated a spreadsheet prior to the meeting detailing three quotes received for the installation of solar panels on the village hall roof (to be funded by HS2). It was resolved to instruct Energy My Way to carry out the works once funding is in place. The clerk will submit all relevant information to HS2.

The clerk has requested quotes from four tree surgeons to reduce the height of the trees behind the hall to allow sunlight through. It is expected this expense will be more than anticipated so she will investigate further funding options.

**107/23 To provide an update on Westbury Speed Watch**

Cllr JW has completed his registration and training and has recruited another volunteer taking the group up to six members. He will set up a WhatsApp group and arrange to meet.

**108/23 To accept councillors reports on the following areas (if there is anything to report):**

- a. **Play Park** – the steps up to the Kompan Glider Structure have been fixed. The old gates still need to be removed. Cllr KW will source a new handle for the glider.
- b. **Highways** – the clerk has submitted reports on <https://fixmystreet.buckinghamshire.gov.uk/> regarding the state of the road from the A422 down to Fulwell Road and again for the failing drains in Main Street.
- c. **Utilities** – nothing to report.
- d. **WVHA/WCSC updates** – WVHA is putting an agreement together with the cricket club regarding bar management etc. There will be a joint charity meeting with both committees on 29<sup>th</sup> June. More volunteers are needed.
- e. **Neighbourhood plan** – see item 105/23.
- f. **Footpaths** – the clerk has submitted a report on fix-my-street regarding the footpath from Hollywell Woods to the dust houses.
- g. **HS2** –all updates are on our village website at: <https://westburyvillage.co.uk/full-steam-ahead-on-hs2/>
- h. **Action plan** – no changes.

**109/23 To note correspondence received that requires discussion**

- Updates from Community Boards from Buckinghamshire Council – noted.
- Emails relating to the Cricket Club – all dealt with.
- Flooding issues at the industrial unit, Playing Field Road – noted.
- Request from a potential purchaser of a property on Playing Field Road – the clerk will write to advise.

**110/22 Councillors Open Forum**

- Cllr KW requested better signage on Playing Field Road to warn drivers small children are playing and advise on the speed limit. It was agreed to look at options and the best location for a sign. **Action: KW/GC**

- The clerk advised Westbury Parish Hall Charity (WPHC) has received a sum of money to replace the fencing along the western boundary of the playing field (owned by the parish council). The chairman will liaise with the donators to discuss further. **Action: JS**

**111/23 Public Participation session** (*Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting*)

No members of the public present.

**112/23 Close**

The meeting closed at 9.15pm.

**The next meeting will be held on 12<sup>th</sup> July 2023, 7.30 pm at Westbury Village Hall.**

**Signed: James Stone      Dated 12.07.2023**