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Date: 8<sup>th</sup> November 2023  
To: All parish councillors  
From: Cathy Knott, Clerk to Westbury Parish Council

**Dear Councillor,**

**You are hereby summoned to the meeting of Westbury Parish Council on Wednesday 15<sup>th</sup> November 2023 at 7.30pm at Westbury Village Hall, Playing Field Road, Westbury, NN13 5LA when the under mentioned business will be transacted:**

## AGENDA

- 162/23 To receive apologies for absence and welcome**
- 163/23 Questions or comments from the public**
- 164/23 To receive and approve for signature the minutes of the parish council meeting held on 11<sup>th</sup> October 2023**
- 165/23 To note any matters arising from the minutes not included on this agenda for report only**
- 166/23 To receive declarations of interest related to business on the agenda**
- 167/23 Finance (as at 08.11.23, subject to change)**

### **Financial statement**

Current account: £3,342.93  
Business account: £28,678.90

#### **a. To note income received**

Bank interest (Nov)	TBC
Groundwork (HS2 funding for solar panels)	TBC

#### **b. To note invoices paid since the last meeting**

Kompan (zip wire handle)	120.22 (VAT 24.00)
Argos (ink)	40.74 (VAT 8.14)
Amazon (Speed Watch bag and counter)	20.98 (VAT 4.20)
Tree Solutions (funded by HS2 & WPHC)	6500.00 (VAT 1300)
GOV.UK (land registry search)	3.00

#### **c. To approve invoices submitted:**

C. Knott (Nov. salary & tax)	700.27
S.Rodwell (mowing)	61.22
OPUS (streetlight electricity)	52.71 (VAT 2.64)
Energy My Way (solar panel invoice funded by HS2 & WPHC)	20,706.34

#### **d. To consider budget information for the next financial year 2024/25**

- 168/23 To consider new planning applications (if there are any) and to receive an update on applications outstanding**
- 169/23 Resolve to sign off the final version of the Neighbourhood Plan Submission Plan**
- 170/23 To discuss options for having an email address for the new westburyvillage.org domain and agree a budget**
- 171/23 To provide an update on the HS2 community fund project**
- 172/23 To decide on the best action to take regarding the grass strip to front of the village hall**
- 173/23 To agree on quotes received for suitable matting at the playpark**
- 174/23 To accept councillors reports on the following areas *(if there is anything to report)*:**
- a. Play Park
  - b. Highways
  - c. Utilities
  - d. WVHA & WCS updates
  - e. Neighbourhood plan
  - f. Footpaths
  - g. HS2
  - h. Action plan
  - i. Speed Watch
- 175/23 To note correspondence received that requires discussion**
- 176/23 Councillors Open Forum**
- 177/23 Public Participation session** *(Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting)*
- 178/23 Close**

*Cathy Knott*

**Cathy Knott**  
**Clerk to Westbury Parish Council**

Please note, this is a public meeting and you may be filmed, recorded and published.

Copies of all council papers are available to view or download at [www.westburyvillage.co.uk](http://www.westburyvillage.co.uk)