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Date: 3<sup>rd</sup> January 2024  
To: All parish councillors  
From: Cathy Knott, Clerk to Westbury Parish Council

**Dear Councillor,**

**You are hereby summoned to the meeting of Westbury Parish Council on Wednesday 10<sup>th</sup> January 2024 at 7.30pm at Westbury Village Hall, Playing Field Road, Westbury, NN13 5LA when the under mentioned business will be transacted:**

## **AGENDA**

- 01/24 To receive apologies for absence and welcome**
- 02/24 Questions or comments from the public**
- 03/24 To receive and approve for signature the minutes of the parish council meeting held on 15<sup>th</sup> November 2024**
- 04/24 To note any matters arising from the minutes not included on this agenda for report only**
- 05/24 To receive declarations of interest related to business on the agenda**
- 06/24 Finance (as at 03.01.24, subject to change)**

### **Financial statement**

Current account: £7365.23  
Business account: £18,738.65

#### **a.To note income received**

Bank interest (Dec)	28.09
WPHC Grant (match funding for neighbourhood plan consultant fees)	2,100.00
Buckinghamshire Council (S106)	5,540.00

#### **b.To note invoices paid since the last meeting**

O'Neil Homer (NP consultants)	2,750.00 (VAT 550)
C. Knott (Dec. salary & backpay as agreed by NALC)	984.77
HMRC (tax)	105.47
Barbara Osborne (PAYE services)	69.00
S. Rodwell (Nov mowing)	152.76
OPUS (streetlight electricity)	59.09 (VAT 2.95)
R.S. Haynes Contracting Ltd (playpark work funded by S106)	3,895.00 (VAT 779.00)
Land Registry (search x 3)	9.00

#### **c. To approve invoices submitted:**

C. Knott (January salary & tax)	743.60
C. Knott (expenses)	75.00
OPUS (streetlight electricity)	TBC

#### **d.To approve the budget and precept for 2024/25**

- 07/24 To consider new planning applications (if there are any) and to receive an update on applications outstanding**
- 08/24 To consider quotes received for suitable matting at the playpark**
- 09/24 To consider quotes received to pave the front area of the playing field**
- 10/24 To consider quotes received for a new village website and email address**
- 11/24 To consider what the parish council is doing and what it can do to conserve and enhance biodiversity in the area**
- 12/24 To discuss how to mark the 80<sup>th</sup> anniversary of the D-Day landings on 6<sup>th</sup> June 2024**
- 13/24 To accept councillors reports on the following areas (if there is anything to report):**
- a. Play Park
  - b. Highways
  - c. Utilities
  - d. WVHA & WCS updates
  - e. Neighbourhood plan
  - f. Footpaths
  - g. HS2
  - h. Action plan
  - i. Speed Watch
  - j. Beachborough
- 14/24 To note correspondence received that requires discussion**
- HS2 notification to carry out surveys on parish council land
  - Land query, Mill Lane
  - Wood burning issues
  - To note Lloyds Bank Brackley branch closing
- 15/24 Councillors Open Forum**
- 16/24 Public Participation session** (*Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting*)
- 17/24 Close**

*Cathy Knott*

**Cathy Knott**  
**Clerk to Westbury Parish Council**

Please note, this is a public meeting and you may be filmed, recorded and published.  
Copies of all council papers are available to view or download at [www.westburyvillage.co.uk](http://www.westburyvillage.co.uk)