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Minutes of the meeting of Westbury Parish Council held on Wednesday 7th February 2024, 7.30pm at Westbury Village Hall

Present: Chairman James Stone (JS), cllr Graeme Cook (GC), cllr Katy Wintour (KT), cllr Richard Tredwell (RT), cllr James Watson (JW), cllr Jonathan Newman (JN), Cathy Knott, clerk (CK) and two members of the public.

18/24 To receive apologies for absence and welcome

Apologies received from cllr Pierre Jeannes (PJ). Robin Stuchbury, Patrick Fealey and Caroline Cornell from Buckinghamshire Council also sent their apologies.

19/24 Questions or comments from the public

Dave Butcher gave a detailed presentation on what's been happening locally and in particular at the A422 compound and the works due to take place over the coming months. You can view/download the slides on our community website at: [Full steam ahead on HS2 | Westbury Parish Council \(westburyvillage.co.uk\)](http://Full%20steam%20ahead%20on%20HS2%20|%20Westbury%20Parish%20Council%20(westburyvillage.co.uk))

20/24 To receive and approve for signature the minutes of the meeting of the parish council held on 10th January 2024. The minutes were approved and signed.

21/24 To note any matters arising from the minutes not included on this agenda for report only

159/23 – EKFB will fund a metal kissing gate for better accessibility from the field adjacent to the playing field.

09/24 – FA regulations to be confirmed in order for us to extend the patio. **Action: JS/CK**

10/24 – a website meeting will be held on 19.02.24.

12/24 – marking the 80th anniversary of the D-Day landings. Cllr PJ to discuss with WVHA. **Action: PJ**

22/24 To receive declarations of interest related to business on the agenda

Cllr RT for 24/24 re. planning application 24/00182/COUAR.

23/24 Finance (*different from agenda*)

a. Financial statement

Current account: £12,065.11

Business account: £18,758.36

b. To note income received

n/a

c. Approve invoices submitted:

C. Knott (February salary & tax)	712.60
HMRC (tax)	31.00
HM Land Registry (land plans) chq no. 001175	7.00
OPUS (streetlight electricity)	58.56 (VAT 2.93)

d. To receive an update from the internal control's councillor

Cllr KW has checked the following information: bank balances; as stated in the minutes, cash book entries to agree with the items noted in the minutes and the forecast planned spend remains within our precept budget limits. She advised all is in order.

24/24 To consider new planning applications (if there are any) and to receive an update on applications outstanding

New application:

24/00182/COUAR - Fields Barn Farm Fulwell Road Westbury.

Determination as to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of an agricultural building into two dwelling house (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)).

WPC: no objection

Pending:

23/03458/ALB The Old School House, Main Street, Westbury. Listed building application for removal/reconfiguration of modern internal partitions, new external doors and external repairs of stonework, chimneys and ashlar. Also replacement of UPVC windows with steel framed casements (previous approval 21/02701/ALB). WPC: no objection.

24/00055/APP Red Oak Farm. Proposed erection of a general-purpose agricultural building. WPC: no objection in principle however, we would like the applicant to adhere to advice set out in the ecology response (from the directorate for planning, growth and sustainability) around biodiversity regarding hedgerows and grassland. Bucks Highways has flagged this will encroach on Westbury footpath no. 17 WBB/17/1 so further information has been requested from the applicant as to whether they intend to move the building or divert the footpath.

Decided

23/03508/APP 18 Orchard Place, Westbury. Householder application for single storey front, side and rear extension including conversion of existing out-building.

WPC: no objection. Approved by Buckinghamshire Council.

25/24 To consider quotes received for suitable matting at the playpark

Carried over to the next meeting.

26/24 To adopt the biodiversity policy

The policy was adopted and notes added to the live action plan.

27/24 To prepare a response on the Brackley cycling and walking infrastructure plan consultation

The clerk will respond to advise we agree with the proposals to provide a shared use footway/cycleway between Westbury and Brackley.

28/24 To accept councillors reports on the following areas (if there is anything to report):

- a. **Play Park;** GC will oversee fitting for the handle for the glider (zip wire).
- b. **Highways;** GC is meeting with Simon Scullion, our Local Area Technician on 26th February to highlight areas around the village needing action. The whole length of Doctors Spinney, Fulwell Road has been added to a programme of works for the Spray Injection Patching machine to attend ASAP. The broken 30 mph sign on Fulwell Road has been reported via [FixMyStreet \(buckinghamshire.gov.uk\)](https://www.buckinghamshire.gov.uk/fixmystreet).
- c. **Utilities** – GC is in the process of obtaining quotes for streetlight electricity as our contract ends with OPUS on 12.03.24 and they no longer issue contracts for unmetered supplies.
- d. **WVHA/WCSC updates;** there will be a charity meeting on 21st February. An 80's disco will be held on 23rd March.
- e. **Neighbourhood plan;** the plan was submitted to Buckinghamshire Council in December 2023. Rachael Riach, Neighbourhood Planning Coordinator and Ella Wood, Neighbourhood Planning Assistant are in the process of checking the submission documents against reg 15 and will let us know if they pass or if any amendments are needed. Once the documents meet reg. 15, they will organise a submission (reg. 16) consultation for a period of six weeks minimum. We will be informed of this and will need to advertise the consultation on our village website.
- f. **Footpaths;** a section of Mixbury bridleway/footpath 303/5 has been diverted, 24 hours a day from 5th February for approximately two years. Signage on the bridleway/footpath will indicate the diversion. To view the notice and diversion please visit: [Full steam ahead on HS2 | Westbury Parish Council \(westburyvillage.co.uk\)](https://www.westburyvillage.co.uk/full-steam-ahead-on-hs2)
- g. **HS2;** see item 19/24. The mobile visiting centre will be coming to Westbury on the following dates; Thursday 21 March 1pm-3pm; Thursday 16 May 10am-12pm and Thursday 18 July 10am-12pm.
- h. **Action plan;** biodiversity section added (re item 26/24).
- i. **Speed Watch;** JW advised volunteers are back on the roads after a Christmas break with a session on Mill Lane last week. A session is booked for Buckingham Road next week. The clerk will circulate an email asking for more volunteers.
- j. **Beachborough;** the one-way system through the village introduced this term has alleviated some of the congestion in Main Street. Once work to repair Fulwell Road/Doctor's Spinney has happened, they will encourage more parents to take this route. JW noted there hasn't been an improvement to parking in Mill Lane. The school will install a 'no left turn' sign at the exit off Mill Lane (opposite Little Thatches).

29/24 To note correspondence received that requires discussion;

- Temporary road closure Biddlesden Road, Syresham 03.04.24 to 05.04.24 – the clerk will circulate via Mailchimp nearer the time.

- Emails from a resident regarding a caravan being kept on land adjacent to a private boundary – this has been passed onto the relevant bodies to investigate.
- Emails from a resident with concerns over shipping containers being stored at The Wilds - we have passed this information onto the relevant bodies to investigate.
- Request for items for the Spring Link – WPC meeting dates, Neighbourhood Plan update, Community Speed Watch update, Lambing/countryside code reminder, Fix-my-street information and HS2 mobile visitor centre dates/times.

30/24 Councillors Open Forum

Cllr RT has received an email from Max Mossman regarding the field adjacent to the playing field. He will advise him to write to the clerk.

31/24 Public Participation session (*Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representations through the chairman of the meeting*)

None received.

32/24 Close

The meeting closed at 8.50pm.

The next meeting will be held on Wednesday 13th March, 7.30 pm at Westbury Village Hall.

Signed: James Stone

Dated: 13.03.2024